THE SCHEDULE

(See section 24)

THE STATUTES OF THE UNIVERSITY

1.	**THE AMIR-I-JAMIA** *(CHANCELLOR):*	
	(1)	The Amir-I-Jamia (Chancellor) shall be elected by the Anjuman (Court) by a simple majority.
	(2)	The Amir-I-Jamia (Chancellor) shall hold office for a term of five years, and shall be eligible for re-election.
	(3)	The Amir-I-Jamia (Chancellor) shall, if present, preside over the meetings of the Anjuman (Court) and the Convocation of the University.
2.	**THE SHAIKH-UL-JAMIA** *(VICE-CHANCELLOR):*	
	(1)	The Shaikh-ul-Jamia (Vice-Chancellor) shall be appointed by the Visitor from a panel of at least three persons recommended by a Committee consisting of three person: two to be nominated by the Majlis-i-Muntazimah (Executive Council) and one, who shall be the chairman of the Committee to be nominated by the Visitor.
		Provide that no member of the above Committee shall be connected with the University:
		Provide further that if the Visitor does not approve of any of the persons so recommended, he may call for fresh recommendations.
	(2)	The Shaikh-ul-Jamia (Vice-Chancellor) shall be a whole-time salaried officer of the University.
	(3)	The Shaikh-ul-Jamia (Vice-Chancellor) shall hold office for a term of five years from the date on which he enters upon his office and shall be eligible for re-appointment for not more than another term:
		Provided that notwithstanding the expiry of the said period of five years, he shall continue in office until his successor is appointed and enters upon his office.
	(4)	Notwithstanding anything contained in clause (3), a person appointed as Shaikh-ul-Jamia (Vice-Chancellor) shall, if he completes the age of seventy years during the term of his office, retire from office.
	(5)	The emolument and other terms and condition of service of the Shaikh-ul-Jamia (Vice-Chancellor) shall be such as may be prescribed by the Ordinances.
	(6)	If the office of the Shaikh-ul-Jamia (Vice-Chancellor) becomes vacant due to his death, resignation or otherwise or if he is unable to perform his duties owing to absence, illness or any other cause, the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor) shall discharge the duties of the Shaikh-ul-Jamia (Vice-Chancellor) and will be designated as Qaim Maqam Shaikh-ul-Jamia (Officiating Vice-Chancellor) until a new Shaikh-ul-Jamia (Vice-Chancellor) assumes office or the existing Shaikh-ul-Jamia (Vice-Chancellor) attends to the duties of his office as the case may be;
		Provided that if the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor) is not available, the senior most Professor, who has not attained the age of superannuation of 65 years, shall discharge the duties of the Shaikh-ul-Jamia (Vice-Chancellor) until a new Shaikh-ul-Jamia (Vice- Chancellor) or the Shaikh-ul-Jamia (Vice-Chancellor), as the case may be, assumes office.

3.	**POWER AND DUTIES OF THE SHAIKH-UL-JAMIA** *(VICE-CHANCELLOR):*	
	(1)	The Shaikh-ul-Jamia (Vice-Chancellor) shall be the *ex-officio* Chairman of the Majlis-i-Muntazimah (Executive Council), the Majlis-i-Talimi (Academic Council), the Majlis-i-Maliyat (Finance Committee) and the Planning Board and shall, in the absence of the Amir-i-Jamia (Chancellor) preside at the meeting of the Anjuman (Court) and the Convocation held for conferring degrees and shall be entitled to be present at, and to address, any meeting of any authority or other body of the University, but shall not be entitled to vote thereat unless he is a member of such authority or body.
	(2)	It shall be the duty of the Shaikh-ul-Jamia (Vice-Chancellor) to see that the Act, the Statutes, the Ordinances and the Regulations are duly observed and he shall have all powers necessary to ensure such observance
	(3)	The Shaikh-ul-Jamia (Vice-Chancellor) shall have the power to convene or cause to be convened meetings of the Anjuman (Court), the Majlis-i-Muntazimah (Executive Council), the Majlis-i-Talimi (Academic Council), and the Majlis-i-Maliyat (Finance Committee) and the Planning Board.
4.	**NAIB SHAIKH-UL-JAMIA** *(PRO-VICE-CHANCELLOR):*	
	(1)	The Naib Shaikh-Ul-Jamia (Pro-Vice-Chancellor) shall be appointed by the Majlis-i-Muntazimah (Executive Council) on the recommendation of the Shaikh-ul-Jamia (Vice-Chancellor) on such terms and condition as may be laid down in the Ordinances:
		Provided that where the recommendation of the Shaikh-ul-Jamia (Vice-Chancellor) is not accepted by the Majlis-i-Muntazimah (Executive Council), the matter shall be referred to the Visitor who may either appoint the person recommended by the Shaikh-ul-Jamia (Vice-Chancellor) or ask the Shaikh-ul-Jamia (Vice-Chancellor) to recommend another person to the Majlis-i-Muntazimah (Executive Council):
		Provided further that the Majlis-i-Muntazimah (Executive Council) may, on the recommendation of the Shaikh-ul-Jamia (Vice-Chancellor) appoint a Professor to discharge the duties of the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor) in addition to his own duties as a Professor.
	(2)	The term of office of the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor) shall be such as may be decided by the Majlis-i-Muntazimah (Executive Council), but it shall not in any case exceed five years or until the expiration of the term of office of the Shaikh-ul-Jamia (Vice-Chancellor) whichever is earlier, and he shall be eligible for re-appointment:
		Provided that the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor) shall retire on attaining the age of sixty-five years:
		Provided further that the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor) shall, while discharging the duties of Shaikh-ul-Jamia (Vice-Chancellor) under clause (6) of Statute 2, continue in office notwithstanding the expiration of the term of office until a new Shaikh-ul-Jamia (Vice-Chancellor), or the Shaikh-ul-Jamia (Vice-Chancellor), as the case may be, assumes office.
	(3)	The emoluments and other terms and condition of service of the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor) shall be such as may be prescribed by the Ordinances.
	(4)	The Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor) shall assist the Shaikh-ul-Jamia (Vice-Chancellor) in respect of such matters as may be specified by the Shaikh-ul-Jamia (Vice-Chancellor) from time to time in this behalf and shall also exercise such powers and perform such duties as may be assigned or delegated to him by the Shaikh-ul-Jamia (Vice-Chancellor).

5.	***THE MUSAJJIL*** *(REGISTRAR):*		
	(1)	The Musajjil (Registrar) shall be a whole-time salaried employee of the University and shall be appointed on the recommendation of the Selection Committee constituted for the purpose under Statute 25.	
	(2)	The emoluments and other terms and condition of service of the Musajjil (Registrar) shall be such as may be prescribed by the Ordinances:	
		Provided that the Musajjil (Registrar) shall retire on attaining the age of sixty two years.	
	(3)	When the office of the Musajjil (Registrar) is vacant or when the Musajjil (Registrar) is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the official shall be performed by such person as the Shaikh-ul-Jamia (Vice-Chancellor) may appoint for the purpose.	
	(4)	(i)	The Musajjil (Registrar) shall have power to take disciplinary action against such of the employees of the University, excluding teachers and academic staff, as may be specified in the orders of the Majlis-i-Muntazimah (Executive Council) and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of censure or the withholding of increment:
			Provided that no such penalty shall be imposed unless the person concerned has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.
		(ii)	An appeal shall lie to the Shaikh-ul-Jamia (Vice-Chancellor) against any order of the Musajjil (Registrar) imposing any of the penalties specified in sub-clause (i)
		(iii)	In a case where the inquiry discloses that a punishment beyond the powers of the Musajjil (Registrar) is called for, the Musajjil (Registrar) shall, upon conclusion of the inquiry make a report to the Shaikh-ul-Jamia (Vice-Chancellor) along with his recommendation:
			provided that an appeal shall lie to the Majlis-i-Muntazimah (Executive Council) against an order of the Shaikh-ul-Jamia (Vice-Chancellor) imposing any penalty.
	(5)	The Musajjil (Registrar) shall be *ex-officio* Secretary of the Majlis-i-Muntazimah (Executive Council), the Majlis-i-Talimi (Academic Council) and the Faculties, but shall not be deemed to be member of any of these authorities. He shall be the *ex-officio* Member-Secretary of the Anjuman (Court).	
	(6)	It shall be the duty of the Musajjil (Registrar):	
		(i)	to be the custodian of the records, the common seal and such other property of the University as the Majlis-i-Muntazimah (Executive Council), shall commit to his charge;
		(ii)	to issue all notices convening meetings of the Anjuman (Court), the Majlis-i-Muntazimah (Executive Council), the Majlis-i-Talimi (Academic Council) and Faculties, the Boards of Studies, the Boards of Examiners and of any Committee appointed by the authorities of the University;
		(iii)	to keep the minutes of all the meetings of the Anjuman (Court), the Majlis-i-Muntazimah (Executive Council), the Majlis-i-Talimi (Academic Council), Faculties and of any Committee appointed by the authorities of the University;

		(iv)	to conduct the official correspondence of the Anjuman(Court), the Majlis-i-Muntazimah (Executive Council) and the Majlis-i-Talimi (Academic Council);
		(v)	to arrange for and superintend the examinations of the University in accordance with the manner prescribed by the Ordinances;
		(vi)	to supply to the Visitor, copies of the agenda of the meetings of the authorities of the University as soon as they are issued and the minutes of such meetings;
		(vii)	to represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his representative for the purpose; and
		(viii)	to perform such other duties as may be specified in these Statutes, or prescribed by the Ordinances or the Regulations or as may be required, from time to time, by the Majlis-i-Muntazimah (Executive Council) or the Shaikh-ul-Jamia (Vice-Chancellor).
6.	**FINANCE OFFICER:**		
	(1)	The Finance Officer shall be a whole-time salaried employee of the University and shall be appointed on the recommendation of the Selection Committee constituted for the purpose under Statute 25 on such terms and condition as may be prescribed by the Ordinances:	
		Provided that a person appointed as a Finance Officer shall retire from Office when he attains the age of sixty two years.	
	(2)	When the office of the Finance Officer is vacant or when the Finance Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Shaikh-ul-Jamia (Vice-Chancellor) may appoint for the purpose.	
	(3)	The Finance Officer shall be the *ex-officio* Secretary of the Majlis-i-Maliyat (Finance Committee), but shall not deemed to be a member of such Committee.	
	(4)	The Finance Officer shall advise the University as regards its financial policy and perform such other financial functions as may be assigned to him by the Majlis-i-Muntazimah (Executive Council) or as may be prescribed by these Statutes or the Ordinances.	
	(5)	Subject to the control of the Majlis-i-Muntazimah (Executive Council), the Finance Officer shall :-	
		(i)	hold and manage the property and investments including trust and endowed property;
		(ii)	ensure that the limits fixed by the Majlis-i-Muntazimah (Executive Council) for recurring and non-recurring expenditure for a year are not exceeded and that all moneys are expended on the purposes for which they are granted or allotted;
		(iii)	be responsible for the preparation of annual accounts and the budget of the University for the next financial year and for their presentation to the Majlis-i-Muntazimah (Executive Council);
		(iv)	keep a constant watch on the state of the cash and bank balances and on the state of investment;
		(v)	watch the progress of the collection of revenue and advise on the methods of collection employed;
		(vi)	have the accounts of the University regularly audited by an internal audit party;

		(vii)	ensure that the registers of buildings, land, furniture and equipment are maintained up-to-date and that the stock-checking is conducted, of equipment and other consumable materials in all offices, Centres, Institutions and Schools maintained by the University;
		(viii)	call for explanation for unauthorized expenditure and for other financial irregularities and suggest disciplinary action against persons at fault; and
		(ix)	call for from any office, Institution, Centre, Department or School, under the University, any information or return that he may consider necessary for the performance of his duties.
	(6)	The receipt issued by the Finance Officer or by the person or persons duly authorized in this behalf by the Majlis-i-Muntazimah (Executive Council) for any money payable to the University shall be sufficient discharge for payment of such money.	
7.	**DEANS OF FACULTIES:**		
	(1)	Each Faculty shall have a Dean who shall be appointed by the Shaikh-ul-Jamia (Vice-Chancellor) from amongst the Professors in the Faculty for a period of three years by rotation:	
		Provided that if at any time there is no Professor in a Faculty, the Shaikh-ul-Jamia (Vice-Chancellor) may appoint a Reader as Dean from amongst the Readers. However, if a Professor is appointed in the Faculty during the period of the Reader as Dean, his tenure will cease from the date of the appointment of a Professor who shall then be the Dean.	
	(2)	A Dean on attaining the age of sixty two years, shall cease to hold office as such.	
	(3)	A Dean may resign his office at any time during his tenure, and a Professor may decline the offer of appointment as the Dean of a Faculty.	
	(4)	When the office of the Dean is vacant or when the Dean is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Shaikh-ul-Jamia (Vice-Chancellor) may appoint for the purpose.	
	(5)	The Dean shall be the Head of the Faculty and shall be responsible for the conduct and maintenance of the standards of teaching and research in the Faculty. He shall have such other functions as may be prescribed by the Ordinances.	
	(6)	The Dean shall have the right to be present and to speak at any meeting of the Board of Studies or Committee of the faculty, as the case may be, but not the right to vote thereat unless he is a member thereof.	
8.	**HEADS OF DEPARTMENT:**		
	(1)	Each Department shall have a Head of the Department who shall be a Professor and whose duties and functions and terms and condition of appointment shall be prescribed by the Ordinances:	
		Provided that if there are more than one Professor in any Department, the Head of the Department shall be appointed in accordance with the provisions made in respect thereof by the Ordinances:	
		Provided further that in case of Departments where there is only one Professo who has already been the head, the next senior most Reader/Associate Professo shall be appointed as Head of the Department. (The Headship of the Reader/Associate Professor appointed in such cases shall cease on joining o second or more Professors and the next Professor shall be appointed as Head o the Department).	

		Provided that while giving weightage to seniority of the Associate Professors for the purpose of appointment as Head of the Department, due consideration is to be given for academic contribution as reflected by research output and publications as well as administrative capabilities and acumen."
		Provided further that in a Department where there is no Professor, a Reader may be appointed as the Head of the Department in accordance with the provision made in respect thereof by the Ordinances:
		Provided also that if there is no Professor or Reader in a Department, Dean of the Faculty concerned shall act as the Head of the Department.
	(2)	It shall be open to a Professor or a Reader to decline the offer of appointment as the Head of the Department.
	(3)	A person appointed as the Head of the Department shall hold office as such for a period of three years and shall be eligible for re-appointment.
	(4)	A Head of the Department may resign his office at any time during his tenure of office.
9.	**DEAN OF STUDENTS' WELFARE:**	
	(1)	Every Dean of Students' Welfare shall be appointed from amongst the teachers of the University, not below the rank of a Reader by the Majlis-i-Muntazimah (Executive Council) on the recommendation of the Shaikh-ul-Jamia (Vice-Chancellor).
	(2)	Every Dean appointed under clause (1) shall be a whole time officer and shall hold office for a term of three years and shall be eligible for re-appointment:
		Provided that the Majlis-i-Muntazimah (Executive Council) may, if it is considered necessary, appoint on the recommendation of the Shaikh-ul-Jamia (Vice-Chancellor) a teacher, not below the rank of a Reader to discharge duties of the Dean of Students' Welfare in addition to his duties and in such a case the Majlis-i-Muntazimah (Executive Council) may sanction a suitable allowance to be paid to him.
	(3)	A person who is appointed as the Dean of Students' Welfare shall continue to hold his lien on his substantive post and shall be eligible to all the benefits that would have otherwise accrued to him but for his appointment as Dean of Students' Welfare.
	(4)	When the office of the Dean of Students' Welfare is vacant or when the Dean of Students' Welfare is, by reason of illness or absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Shaikh-ul-Jamia (Vice-Chancellor) may appoint for the purpose.
	(5)	The duties and powers of the Dean of Students' Welfare shall be prescribed by the Ordinances.
10.	**LIBRARIAN:**	
	(1)	The Librarian shall be appointed by the Majlis-i-Muntazimah (Executive Council) on the recommendation of a Selection Committee constituted for the purpose under Statute 25 and shall be a whole time officer of the University.
	(2)	The Librarian shall exercise such powers and perform such duties as may be assigned to him by the Majlis-i-Muntazimah (Executive Council).
11.	**ANJUMAN** *(COURT):*	
	(1)	The Anjuman (Court) shall consist of the following persons, namely:-

		Ex-Officio Members:	
		(i)	Amir-i-Jamia (Chancellor).
		(ii)	Shaikh-ul-Jamia (Vice-Chancellor).
		(iii)	Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor).
		(iv)	All Deans of Faculties.
		(v)	Dean of Students' Welfare.
		(vi)	Musajjil (Registrar).
		(vii)	Finance Officer.
		(viii)	Librarian
		(ix)	Ten Heads of Departments by rotation according to seniority.
		(x)	Two Heads of other Institution.
		Life Members:	
		(xi)	Persons, who signed the pledge of 20 years of service to the Jamia.
		Representatives of Teachers:	
		(xii)	Two Professors who are not Heads of Departments of Studies, by the rotation according to seniority.
		(xiii)	Two Readers by rotation according to seniority to be appointed by the Shaikh-ul-Jamia (Vice-Chancellor).
		(xiv)	Two Lecturers by rotation according to seniority, to be appointed by the Shaikh-ul-Jamia (Vice-Chancellor).
		Representative of Non-teaching Staff:	
		(xv)	Three representative of non-teaching staff according to seniority by rotation.
		Nominated Members:	
		(xvi)	Eight persons to be nominated by the Visitor and two persons to be nominated by the Amir-i-Jamia (Chancellor).
		Co-opted Members:	
		(xvii)	Six person representing learned professions and special interests including representatives of industry, commerce, trade unions, banking and agriculture to be co-opted by the Anjuman (Court).
		Representatives of Legislature:	
		(xviii)	Three members of Parliament, two to be nominated by the Speaker of the Lok Sabha and one by the chairman of the Rajya Sabha.
		(xix)	One representative of Delhi Administration to be nominated by the Union territory administration.
		(xx)	The Chairman of the Central Board of Secondary Education, Delhi.
	(2)	All members of the Anjuman (Court) other than ex-officio members shall hold office for a term of three years.	
		Provided that a Member of Parliament nominated to the Court under Clause 1.(xviii) shall cease to be a member of the Anjuman (Court) on his/her becoming a Minister or Speaker/Deputy Speaker (Lok Sabha) or Deputy Chairperson (Rajya Sabha).	
	(3)	An *ex-officio* members shall cease to be member of the Anjuman (Court) as soon as he vacates the office by virtue of which he is such a member.	

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12.	**MEETINGS OF THE ANJUMAN** *(COURT):*		
	(1)	An annual meeting of the Anjuman (Court) shall be held on a date to be fixed by the Majlis-i-Muntazimah (Executive Council) unless some other date has been fixed by the Anjuman (Court) in respect of any year.	
	(2)	At an annual meeting of the Anjuman (Court), a report on the working of the University during the previous year, together with a statement of the receipt and expenditure, the balance-sheet as audited and the financial estimates for the next year shall be presented.	
	(3)	A copy of the statement of receipts and expenditure, the balance-sheet and the financial estimates fevered to in clause (2) shall be sent to every member of the Anjuman (Court) at least seven days before the date of the annual meeting.	
	(4)	One-fourth of the members of the Anjuman (Court) shall form the quorum for a meeting of the Anjuman (Court).	
	(5)	Special meeting of the Anjuman (Court) may be convened by the Majlis-i-Muntazimah (Executive Council) or the Shaikh-ul-Jamia (Vice-Chancellor) or if there is no Shaikh-ul-Jamia (Vice-Chancellor), by the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor), or, if there is no Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor), by the Musajjil (Registrar).	
13.	**MAJLIS-I-MUNTAZIMAH** *(EXECUTIVE COUNCIL):*		
	(1)	The Majlis-i-Muntazimah (Executive Council) shall consist of the following members, namely:-	
		(i)	Shaikh-ul-Jamia (Vice-Chancellor);
		(ii)	Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor);
		(iii)	two Deans of Faculties by rotation according to seniority;
		(iv)	Dean of Students' Welfare;
		(v)	one of the Directors of Board of Management, Centres of the University, by rotation according to seniority;
		(vi)	three teachers-one each from amongst Professors, Readers and Lecturers of the University to be appointed by the Shaikh-ul-Jamia (Vice-Chancellor) by rotation according to seniority;
		(vii)	four persons to be nominated by the Visitor;
		(viii)	two persons from amongst the Life Members under Statute 11(1) (xi) chosen by the Anjuman (Court) by rotation.
	(2)		Five members shall form quorum for meeting of the Majlis-i-Muntazimah (Executive Council).
	(3)		All the members of the Majlis-i-Muntazimah (Executive Council) other than *ex-officio* members shall hold office for a period of three years.
14.	**POWERS AND FUNCTION OF MAJLIS-I-MUNTAZIMAH** *(EXECUTIVE COUNCIL):*		
	(1)	The Majlis-i-Muntazimah (Executive Council) shall have the management and administration of the revenue and property of the University and the conduct of all administrative affairs of the University not otherwise provided for.	
	(2)	Subject to the provisions of the Act, the Statutes the Ordinances, the Majlis-i-Muntazimah (Executive Council) shall, in addition to all other powers vested in it, have the following powers, namely:-	
		(i)	to create teaching and academic posts, to determine the number and emoluments of such posts and to define the duties and conditions of service of Professors, Readers, Lecturers and other academic staff and

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			Principal to Institutions and schools:
			Provided that no action shall be taken by the Majlis-i-Muntazimah (Executive Council) in respect of the number, qualifications and the emoluments of teachers and academic staff otherwise than after consideration of the recommendation of the Majlis-i-Talimi (Academic Council);
		(ii)	to appoint such professors, Readers, Lecturers and other academic staff, as may be necessary and Principals of Institution on the recommendations of the Selection Committee constituted for the purpose under Statute 25 and to fill up temporarily vacancies therein;
		(iii)	to create administrative, ministerial and other necessary posts and to make appointments thereto in the manner prescribed by the Ordinances;
		(iv)	to grant leave of absence to any officer of the University other than the Amir-i-Jamia (Chancellor), and the Shaikh-ul-Jamia (Vice-Chancellor), and to make necessary arrangements for the discharge of the functions of such officer furring his absence;
		(v)	to regulate and enforce discipline among members of the teaching, administrative and other staff of the University in accordance with these Statutes and the Ordinances;
		(vi)	to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University;
		(vii)	to invest any money belonging to the University, including any unapplied income, in such stocks, funds, shares or securities as it may, from time to time, think fit or in the purchase of immovable property in India, with the like power of varying such investments from time to time;
		(viii)	to transfer or accept transfers of any movable or immovable property on behalf of the University;
		(ix)	to provide building, premises, furniture and apparatus and other means needed for carrying on the work of the University;
		(x)	to enter into, vary, carry out and cancel contracts on behalf of the University;
		(xi)	to entertain, adjudicate upon and, if thought fit, to redress any grievances of the officers of the University, the teaching staff, other employees and the Students of the University, who may, for any reason, feel aggrieved;
		(xii)	to appoint examiners and moderators and to fix their fees, emoluments and traveling and other allowances, after consulting the Majlis-i-Talimi (Academic Council);
		(xiii)	to maintain a register of donors to the University;
		(xiv)	to select a common seal for the University and provide for the custody and use of such seal;
		(xv)	to make such special arrangements as may be necessary for the residence and discipline of women students;
		(xvi)	to delegate any of its powers to the Shaikh-ul-Jamia (Vice-Chancellor), the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor), the Musajjil (Registrar) or the Finance Officer or such other employee or authority of the University or to a Committee appointed by it, as it may deem fit;
		(xvii)	to institute fellowships, scholarships, studentships, medals and prizes; and
		(xviii)	to exercise such other powers and perform such other duties as may be conferred or imposed on it by the Act or these Statutes.

15.	**MAJLIS-I-TALIMI** *(ACADEMIC COUNCIL):*		
	(1)	The Majlis-i-Talimi (Academic Council) shall consist of the following members, namely:-	
		(i)	Shaikh-ul-Jamia (Vice-Chancellor);
		(ii)	Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor);
		(iii)	Directors of Centres;
		(iv)	Deans of Faculties;
		(v)	Dean of Students' Welfare;
		(vi)	Head of the Departments;
		(vii)	Principal and Heads of the Institutions (excluding schools);
		(viii)	Librarian;
		(ix)	two Professors other than Heads of Departments, according to seniority, to be nominated by the Shaikh-ul-Jamia (Vice-Chancellor);
		(x)	two Teachers of the University at least one of whom should be a Reader, by rotation according to seniority, to be appointed by the Shaikh-ul-Jamia (Vice-Chancellor);
		(x-a)	two Teachers from each Faculty elected by all the teachers of Faculty concerned for a period of 3 years. Provided that no teacher shall be eligible for election to the Council for more than two terms during his/her entire tenure of service in the University.
		(x-b)	Two teachers from the Centres created under Statute 22-A of the Jamia Millia Islamia Act, elected by teachers of such Centres for a period of three years. Provided further that no teacher shall be eligible for election to the Council for more than two terms during his/her entire tenure of service of the University.
		(xi)	three persons not in the service of the University, co-opted by the Majlis-i-Talimi (Academic Council) for their special knowledge.
	(2)	One-third of the total members of the Majlis-i-Talimi (Academic Council) shall form the quorum.	
	(3)	All the members of the Majlis-i-Talimi (Academic Council) other than the *ex-officio* members shall hold office for a period of three years.	
16.	**POWER OF THE MAJLIS-I-TALIMI** *(ACADEMIC COUNCIL):*		
		Subject to this Act, these Statutes and the Ordinances, the Majlis-i-Talimi (Academic Council) shall, in addition to all other powers vested in it, have the following powers, namely:-	
		(i)	to exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, cooperative teaching among Departments and Institutions, evaluation of research or improvement in academic standards;
		(ii)	to bring about inter-faculty co-ordination, to establish or appoint Committees or Boards, for taking up projects on an inter-faculty basis;
		(iii)	to consider matters of general academic interest either at its own initiative or referred to by a Faculty, or the Majlis-i-Muntazimah (Executive Council), and to take appropriate action thereon; and

		(iv)	to frame such regulation and rules consistent with these Statutes and Ordinances regarding the academic functioning of the University, discipline, residence, admissions, award of fellowships and studentships, fee concessions, corporate life and attendance.
16	**A**	**THE PLANNING BOARD***	
	(1)	The Planning Board shall consist of the following:	
		(i)	The Shaikh-ul-Jamia (Vice-Chancellor)-Chairman;
		(ii)	The Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor);
		(iii)	Two Deans of Faculties who are members of the Majlis-i-Muntazimah (Executive Council);
		(iv)	One nominee of the University Grant Commission;
		(v)	Five eminent educationists having special knowledge of university planning to be appointed by the Majlis-i-Muntazimah (Executive Council) on the recommendation of the Shaikh-ul-Jamia (Vice-Chancellor.)
		(vi)	The Finance Officer; and
		(vii)	The Musajjil (Registrar)-Secretary.
	(2)	The term of the members of the Planning Board, excluding *ex-officio* members, shall be three years and they shall be eligible for re-appointment.	
	(3)	The quorum for the meeting of the Planning Board shall be six.	
	(4)	The Planning Board shall meet at least twice a year.	
		* The above additional Statute 16-A "Planning Board" approved by the president of the India in the capacity as Visitor of the University in exercise of powers vested in him under Section 24(3) of Jamia Millia Islamia Act,1988, which came into force w.e.f 15.4.1991 vide Ministry of Human Resource Development, Govt. of India letter No. f.6-11/90-Desk (U) dated 15.4.1991 and Resolution V(i) of the Majlis-i-Muntazimah (Executive Council), dated 17.6.1991.	
	(5)	**Powers and Function:**	
		The Planning Board shall:	
		(i)	be responsible for overall perspective planning and development of the University in consonance with its objective.
		(ii)	determine the area of excellence of the University and identify the thrust areas for research.
		(iii)	examine, rationalize and coordinate the proposals of development received from various Faculties and Departments to be submitted to the Majlis-i-Muntazimah (Executive Council) and the Majlis-i-Talimi (Academic Council) for their consideration and approval.
		(iv)	suggest to the Faculties, the Departments of Studies and other departments the areas of their development during a given Five Year Plan period.
		(v)	shall monitor the implementation of the approved plan of the University.
		(vi)	Submit to the Majlis-i-Talimi (Academic Council) and the Majlis-i-Muntazimah (Executive Council) plan proposals for such disciplines and courses of study for which no nucleus exists in the University.
		(vii)	propose to the Majlis-i-Talimi (Academic Council) and the Faculty measures regarding the restructuring of courses and introduction of inter-disciplinary interaction amongst the Departments of studies.

		(viii)	perform such other functions and exercise such other powers as may be assigned or delegated to in by the Majlis-i-Muntazimah (Executive Council) from time to time.
	(6)		In case of difference of opinion between the Planning Board and the Majlis-i-Talimi (Academic Council) in regard to the academic planning the matter shall be referred to the Majlis-i-Muntazimah (Executive Council) whose decision thereon shall be final.
	(7)		The Planning Board under its over-all supervision shall establish a Planning Cell to achieve its objectives and shall appoint as many Committees as it deems necessary for the purpose
			Provided that two third members of these Committees shall be University teachers.
17.	**FACULTIES AND DEPARTMENTS:**		
			The University shall have the following Faculties, namely:-
	(i)		The Faculty of Humanities and Languages;
	(ii)		The Faculty of Social Sciences;
	(iii)		The Faculty of Natural Sciences;
	(iv)		The Faculty of Education;
	(v)		The Faculty of Engineering and Technology;
	(vi)		The Faculty of Law;
	(vii)		The Faculty of Architecture and Ekistics;
	(viii)		The Faculty of Dentistry;
	(ix)		The Faculty of Fine Arts; and
	(x)		Such other Faculties as may be prescribed by these Statutes.
18.	**CONSTITUTION OF FACULTIES:**		
	(1)	Each Faculty, other than the Faculty of Engineering and Technology, shall consist of the following members, namely:-	
		(i)	Dean of the Faculty who shall be the Chairman;
		(ii)	all Professors in the Faculty;
		(iii)	all Heads of Departments assigned to the Faculty who are not Professors;
		(iv)	one reader from each Departments by rotation according to seniority;
		(v)	two lecturers from each Department (one above ten years of service and one below ten years) by rotation according to seniority;
		(vi)	four persons nominated by the Majlis-i-Talimi (Academic Council) from other Faculties of the University; and
		(vii)	five persons, not in the service of the University to be co-opted by the Faculty for their special knowledge of any subject assigned to the Faculty, provided that not more than one person may be co-opted in respect of a subject assigned to a single Department.
	(2)	The Faculty of Engineering and Technology shall consist of the following members, namely:-	
		(i)	Dean of the Faculty, who shall be the Chairman;
		(ii)	Head of the University Polytechnic;

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		(iii)	all Professors in the Faculty;
		(iv)	one Reader and one Lecturer by rotation according to seniority from each Department in the Faculty;
		(v)	not more than three Readers from the University Polytechnic;
		(vi)	one Lecturer at the University Polytechnic, by rotation according to seniority;
		(vii)	one person not in the service of the University, having expert knowledge of the subject or subjects concerned, to be co-opted by the Faculty for each Department; and
		(viii)	three members to be nominated by the Majlis-i-Talimi (Academic Council) for their special knowledge of any subject assigned to the Faculty or of any allied branches of knowledge.
	(3)	All members of a Faculty, other than the *ex-officio* members, shall hold office for a term of three years.	
	(4)	The conduct of the meetings of a faculty and the quorum required for each Faculty shall be prescribed by the Ordinances.	
19.	**POWERS AND FUNCTIONS OF THE FACULTIES:**		
	In addition to the powers and functions of the Faculties prescribed under the Ordinances, they shall have power:-		
	(i)	to co-ordinate teaching and research activities of Departments assigned to the Faculty, and to promote and provide for inter-disciplinary teaching and research and to arrange for examinations and periodical tests in subjects falling within the purview of the Faculty;	
	(ii)	to appoint Boards of Studies or Committees or to undertake research projects common to more than one Department;	
	(iii)	to approve courses of study proposed by the Departments;	
	(iv)	to forward to the Majlis-i-Muntazimah (Executive Council) the recommendations of the Boards of Studies or Committee for Advance Studies and Research;	
	(v)	to propose the draft of Ordinances for the examination for courses conducted by the Faculty;	
	(vi)	to recommend proposals for the creation and abolition of teaching posts; and	
	(vii)	to perform such other function as the Majlis-i-Muntazimah (Executive Council) and the Majlis-i-Talimi(Academic Council) may prescribe.	
20.	**DEPARTMENTS:**		
	(1)	Each Faculty shall have such Departments as may be assigned to it by the Ordinances.	
	(2)	No Department shall be established or abolished except by these Statutes.	
	(3)	The Departments in existence in the University at the commencement of the Jamia Millia Islamia Act, 1988 and the Faculties relating thereto are set out in **Appendix 'A'** to this Statute.	
		Provided that the following shall also be the Department of Studies:	
		(i)	Department of Adult & Continuing Education & Extension,
		(ii)	Department of Applied Science & Humanities,

		(iii)	Department of Electronics & Communications,
		(iv)	Department of Computer Science,
		(v)	Department of Computer Engineering,
		(vi)	Department of Architecture,
		(vii)	Department of Painting,
		(viii)	Department of Sculpture,
		(ix)	Department of Applied Art,
		(x)	Department of Art Education,
		(xi)	Department of Graphic Art,
		(xii)	Department of Art History and Art Appreciation,
		(xiii)	Department of Biotechnology,
		(xiv)	Department of Tourism, Hotel, Hospitality and Heritage Studies,
		(xv)	Such other Departments as may be created and assigned from time to time.
	(4)	Each Department shall consist of the following members, namely:-	
		(i)	teachers of the Department;
		(ii)	persons conducting research in the Department:
		(iii)	Dean of the Faculty or Deans of the Faculties;
		(iv)	Honorary Professors, if any attached to Department; and
		(v)	Such other persons as may be members of the Department in accordance with the provisions of the Ordinances.
	(5)	Each Department shall have a Head of the Department who shall be appointed in accordance with these Statutes and shall perform such functions as may be prescribed by the Ordinances.	
21.	**BOARDS OF STUDIES:**		
	(1)	Each Department shall have a Board of Studies which shall consist of :-	
		(i)	the Head of the Department, who shall be the Chairman;
		(ii)	Dean of the Faculty concerned;
		(iii)	All members of the Department;
		(iv)	two persons teaching allied or cognate subjects in the University to be nominated by the Majlis-i-Talimi (Academic Council); and
		(v)	two experts not in the service of the University to be co-opted by the Board of Studies.
	(2)	The appointment of members specified in items (iv) and (v) of sub clause (1) shall be for a period of three years.	
	(3)	The functions of Board of Studies shall be :-	
		(i)	to recommend to the Faculty in the Manner prescribed by the Ordinances:
		(a)	course of studies;
		(b)	appointment of examiners for under-graduate and post graduate courses, but excluding research degrees;
		(c)	creation, abolition or upgrading of teaching posts;

		(d)	field of study of each post at the time of its creation;
		(e)	measure for improvement of standard of teaching and research;
		(f)	subjects for research for various degrees and other requirements of research work; and
		(g)	appointment of supervisors for research work.
		(ii)	to allocate teaching work among the teachers;
		(iii)	to consider matters of general and academic interest to the Department and of its functioning;
		(iv)	to perform such other functions as may be assigned to it by the Faculty:
			Provided that a Department, for reasons of its size or otherwise shall, in the interest of efficient discharge of its functions, constitute Committees and assign them responsibilities in specified areas as may be prescribed by the Ordinances.
22.	**(A.J. Kidwai) MASS COMMUNICATION RESEARCH CENTRE:**		
	(1)	Subject to the provisions of the Act and these Statutes, (A.J. Kidwai) Mass Communication Research Centre shall (functioning as an autonomous unit of the University with a Board of Management to manage and supervise its functioning).	
		Provided that the Majlis-i-Muntazimah (Executive Council) may issue from time to time, such directions on all matters, as it may consider necessary, for the smooth functioning of the centre.	
	(2)	The (A.J. Kidwai) Mass Communication Research Centre shall organize instructions and research in mass media in consonance with the objectives of the University.	
	(3)	The Board of Management for the (A.J. Kidwai) Mass Communication Research Centre shall consist of the following members namely:-	
		(i)	The Shaikh-ul-Jamia (Vice-Chancellor), who shall be the Chairman ;
		(ii)	The Director of the Centre shall be appointed by the Majlis-i-Muntazimah (Executive Council) on recommendations of a duly constituted Selection Committee for a period of five years from the date of his appointment and shall be eligible for re-appointment for not more than another term.
		(iii)	Four eminent persons in the field of Mass Communication to be nominated from outside the University by the Majlis-i-Muntazimah (Executive Council) in consultation with the Chairman;
		(iv)	A nominee of the Shaikh-ul-Jamia (Vice-Chancellor) ;
		(v)	Two persons to be nominated by the University Grant Commission.
		(vi)	One expert from amongst the Mass Communication Centres in other University to be nominated by the Majlis-i-Muntazimah (Executive Council);
		(vii)	Heads of all Departments of the Centre.
	(4)	The Director shall be member/Secretary of the Board of Management.	
	(5)	The terms of members other than the ex-officio members shall be for a period of three years.	
	(6)	(Subject to the Act and Statutes) the Board shall be competent to exercise all or any of the following powers, namely:-	
		(i)	To contractually appoint such members of the academic and technical staff (inclusive of the guest faculty) as it may deem fit on approved terms and conditions.

		(ii)	To delegate administrative, financial and other powers to such officer or officers subject to such conditions as it may deem necessary;
		(iii)	To manage and regulate the finances, accounts, business and all other administrative affairs of the Centre subject to over-all supervision of concerned authorities.
		(iv)	To institute and regulate the award of fellowships, scholarships, studentships, medals, prizes, certificates and merit certificates;
		(v)	To appoint Examiners, moderators and other persons concerned with the conduct of the examinations and to fix their remuneration.
		(vi)	To guide and regulate the Centre in discharging its functions.
	(7)	The Board of Management shall submit its annual report, in respect of all matters concerning the affairs of the Centre to the Majlis-i-Muntazimah (Executive Council).	
	(8)	The annual accounts and financial estimates of the Centre shall be submitted to the Majlis-i-Maliyat (Finance Committee).	
	(9)	The Director of the Centre shall be responsible to the Vice-Chancellor for the over-all functioning of the Centre and shall exercise such powers and perform such duties as may be prescribed by the Ordinances.	
		Provided that the Director shall cease to hold office on attaining the age of sixty five years notwithstanding that the term of his office may not have expired.	
	(10)	The Director of the Centre shall be invited to participate in all meetings of the Majlis-i-Muntazimah (Executive Council), whenever any matter concerning the centre is on the agenda.	
	(11)	The Board of Management shall have the powers to draft/amend/modify Ordinances for the proper and effective functioning of the Centre and the same shall be placed for consideration of the Majlis-i-Muntazimah (E.C.) as per the mandate of Statute 39.	
		Provided further that the Shaikhul Jamia (Vice-Chancellor) in emergent situation and in exigencies of administration may place his proposal for drafting or amending Ordinance(s) for effective management of the Centre before the Majlis-i-Muntazimah (E.C.).	
			Annexure
	(1)	There shall be Director of the A.J. Kidwai Mass Communication Research Centre who shall be appointed and shall exercise such powers as are laid down in Statute 22 of Jamia Millia Islamia Act 1988 (Statute as amended in June 1988).	
	(2)	The Director of the said Centre shall be a whole-time salaried officer of the University whose terms and conditions of employment shall be as decided by the Executive Council from time to time.	
	(3)	Subject to the Act, Statutes and Ordinances, the Director of the Centre shall exercise such powers and perform such duties as are laid out here in below:	
		(a)	To exercise, perform and assist the Chairman in respect of all or any such matters as may be specified by the Chairman from time to time for the effective academic and administrative functioning of the Centre including financial management;
		(b)	To exercise such powers and perform such duties as may be approved by the Board of Management;
		(c)	To comply such directions and perform such duties as Majlis-i-Muntazimah (Executive Council) may direct or issue from time to time;

		(d)	To perform such other duties and functions which may be necessary for the day-to-day functioning of the Centre.
	(4)	The Director of the Centre shall be entitled to leave, leave salary, allowances, Provident Fund and other service benefits as prescribed in this behalf by the Executive Council from time to time.	
	(5)	The provisions contained in Statute 38 as ratified by the Jamia Millia Islamia Act 1988 shall be applicable to the Director of the Centre.	
	(6)	The Director shall be entitled to the use of staff car for journeys performed between office and his residence. In addition, the Director shall have a free telephone service at his residence without STD/ISD.	
22-A.	**CENTRES:**		
	(1)	Supplement to Statute 22, the University shall also have the following Centres, namely:	
		(i)	Dr. Zakir Husain Institute of Islamic Studies;
		(ii)	FTK-Centre for Information Technology;
		(iii)	Maulana Mohammad Ali Jauhar Academy of International Studies;
		(iv)	Centre for Distance and Open Learning;
		(v)	Centre for Management Studies;
		(vi)	Nelson Mandela Centre for Peace & Conflict Resolution;
		(vii)	Centre for Jawaharlal Nehru Studies;
		(viii)	Centre for Comparative Religions and Civilization;
		(ix)	Centre for West Asian Studies;
		(x)	Dr. K.R. Narayanan Centre for Dalit and Minorities Studies;
		(xi)	Centre for Spanish & Latin American Studies;
		(xii)	Centre for Physiotherapy and Rehabilitation Sciences;
		(xiii)	Academy of Professional Development of Urdu Medium Teachers;
		(xiv)	Centre for North East Studies and Policy Research;
		(xv)	Centre for Nanoscience and Nanotechnology;
		(xvi)	Centre for Theoretical Physics;
		(xvii)	India Arab Culture Centre;
		(xviii)	Centre for Culture, Media & Governance;
		(xix)	Centre for Interdisciplinary Research in Basic Sciences, AND
		(xx)	Such other Centre(s) as may be prescribed by these Statutes.
	(2)	Subject to the provisions of the Act and these Statutes, each Centre shall function under a Board of Management, the composition, powers and functions of which shall be as prescribed in the Ordinances of the respective Centres.	
	(3)	Each Centre shall have a Director, who shall be appointed in accordance with the provisions of the relevant Statute; and shall enjoy such powers and perform such functions as prescribed by the Ordinances.	

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23	**JAMIA SCHOOLS:**		
	(1)	Subject to the provisions of the Jamia Millia Islamia Act, the Right of Children to Free and Compulsory Education Act 2009 and the Rules made thereunder, and these Statutes, the Schools established and maintained by the University shall function as an autonomous unit with a Board of Management to manage and supervise their working:	
		Provided that the Majlis-i-Muntazimah (Executive Council) may issue, from time to time, such direction on all matters, as it may consider necessary, for the smooth functioning of the Schools and in case the Board of Management does not agree with such directions, the matter may be referred to the Visitor, whose decision thereon shall be final.	
	(2)	The Board of Management shall consist of the following members, namely:	
		(i)	the Shaikh-ul-Jamia (Vice-Chancellor), who shall be the Chairman;
		(ii)	the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor);
		(iii)	the Dean, Faculty of Education;
		(iv)	the Principal, Senior Secondary School;
		(v)	the Headmaster, Middle School;
		(vi)	the Director, Nursery School;
		(vii)	the Director, Balak Mata Centres;
		(viii)	one Principal from among the Principal of the Senior Secondary Schools of Delhi, to be nominated by the Shaikh-ul-Jamia (Vice-Chancellor);
		(ix)	the Secretary, Central Board of Secondary Education, Delhi;
		(x)	the Assistant Registrar for Schools, who shall be the Secretary;
		Provided that there shall be a School Management Committee for regulating Elementary Education in the Jamia Schools as per the provisions of Section 21 and 22 of the Right of Children to Free and Compulsory Education Act 2009, and Rules 3, 4 & 5 of the Rules made thereunder.	
	(3)	The Board of Management shall be competent to exercise the following powers, namely:-	
		(i)	to appoint the members of the teaching and administrative staff on the recommendation of the Selection Committees constituted for the purpose and all such appointees shall be the employees of the University and shall be governed by the Act, these Statutes, Ordinances and Regulations;
		(ii)	to manage and regulate the finances, accounts, business and all other administrative affairs of the Schools;
		(iii)	to appoint examiners, moderators and others concerned with the conduct of examination and to fix their remuneration;
		(iv)	to institute and regulate the award of scholarships, studentships, certificates, medals and prizes;
		(v)	to entertain and adjudicate upon any grievances of the members of the teaching and administrative staff of the Schools; and
		(vi)	to exercise such other powers and perform such functions as may be deemed necessary for the smooth functioning of the Schools.
24.	**THE MAJLIS-I-MALIYAT** *(FINANCE COMMITTEE):*		
	(1)	The Majlis-i-Maliyat (Finance Committee) shall consist of the following members, namely:-	

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		(i)	the Shaikh-ul-Jamia (Vice-Chancellor);
		(ii)	the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor);
		(iii)	two Deans of the Faculties to be nominated by the Majlis-i-Muntazimah (Executive Council);
		(iv)	two persons to be nominated by the Majlis-i-Muntazimah (Executive Council) from amongst its members other than those in the service of the University;
		(v)	three persons to be nominated by the Visitor.
	(2)	The Finance Officer shall be the *ex-officio* Secretary of the Committee but shall not be the member of the Committee.	
	(3)	The Majlis-i-Maliyat (Finance Committee) shall meet at least twice a year to examine the account and to scrutinize proposals for expenditure.	
	(4)	All the members of the Majlis-i-Maliyat (Finance Committee) other than *ex-officio* members, shall hold office for a term of three years.	
	(5)	five members of the Majlis-i-Maliyat (Finance Committee) shall form the quorum.	
	(6)	The Annual Accounts and the financial estimates of the University prepared by the Finance Officer shall be laid before the Majlis-i-Maliyat (Finance Committee) for consideration and comments and thereafter submitted to the Majlis-i-Muntazimah (Executive Council) for approval.	
	(7)	The Majlis-i-Maliyat (Finance Committee) shall fix limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University (which, in the case of productive works may include the proceeds of loans) and expenditure shall not be incurred by the University in excess of the limits so fixed.	
	(8)	No expenditure other than that provided for in the budget shall be incurred by the University without the approval of the Majlis-i-Maliyat (Finance Committee).	
25.	**SELECTION COMMITTEES:**		
	(1)	There shall be Selection Committees for making recommendation to the Majlis-i-Muntazimah (Executive Council) for appointment to the posts of professors, Readers, Lecturers, Librarian, Registrar, Finance Officer and Principals of Institutions maintained by the University.	
	(2)	The Selection Committee for appointment to the posts specified in column (1) of the Table below shall consist of the Shaikh-ul-Jamia (Vice-Chancellor), Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor), a nominee of the Visitor and the persons specified in the corresponding entry in column (2) of the said Table:	
		Provided that where the appointment of teacher is to be made in an Institution, the Principal of that Institution shall also be an *ex officio* member of the Selection Committee constituted for such appointment:	

TABLE

(1)		(2)
Professor	(i)	The Head of the Department concerned, if he is a Professor.
	(ii)	One Professor to be nominated by the Shaikh-ul-Jamia (Vice-Chancellor).
	(iii)	Three persons not in the service of the University, nominated by the Majlis-i-Muntazimah (Executive Council) out of a panel of names recommended by the Majlis-i-Talimi (Academic Council) for their special knowledge of, or interest in, the subject with which the professor will be concerned.
Reader/Lecturer	(i)	The Head of the Department concerned.
	(ii)	One Professor to be nominated by the Shaikh-ul-Jamia (Vice-Chancellor).
	(iii)	Two persons not in the service of the University, nominated by the Majlis-i-Muntazimah (Executive Council) out of a panel of names recommended by the Majlis-i-Talimi (Academic Council), for their special knowledge of, or interest in, the subject with which the Reader or Lecturer will be concerned.
Musajjil (Registrar) / Finance Officer	(i)	Two members of the Majlis-Muntazimah (Executive Council) nominated by it;
	(ii)	One person not connected with the University, nominated by the Majlis-i-Muntazimah (Executive Council);
Librarian	(i)	Two persons not in the service of the University, who have special knowledge of the subject of Library Science / Library Administration to be nominated by the Majlis-i-Muntazimah (Executive Council);
	(ii)	One person, not in the service of the University, nominated by the Majlis-i-Muntazimah (Executive Council).
Principal of an Institution maintained by the University		Three persons not in the service of the University of whom two shall by the Majlis-i-Muntazimah (Executive Council) and one by the Majlis-i-Talimi (Academic Council) for their special knowledge of, or interest in, a subject in which instruction is being provided by the Institution.
Principal Senior Secondary School,	(i)	The Dean, Faculty of Education
Headmaster Middle School, Director Nursery School, and Director Balak Mata Centre	(ii)	Three persons, who are not employees of the Jamia and not members of the Majlis-i-Muntazimah or the Majlis-i- Talimi, out of whom two be nominated by the Shaikh-ul-Jamia out of a panel of seven persons to be suggested by the Majlisi-Talimi and one be nominated by the Majlis-i-Muntazimah
Other Teacher	(i)	The Dean, Faculty of Education;

	(ii)	The Head of the School concerned;
	(iii)	One person, who is not engaged in teaching at the Jamia and not member of the Majlis-i-Muntazimah or the Majlis-i-Talimi, be nominated by the Shaikh-ul-Jamia out of a panel of four persons for their experience of school education and administration.
Library Staff		The Majlis-i-Muntazimah will appoint a permanent Selection Committee for the Library Staff, other than Librarian (from time to time).
Administrative Staff		The Majlis-i-Muntazimah will appoint a permanent Selection Committee for Administrative Staff (from time to time).

	(3)		The Shaikh-ul-Jamia (Vice-Chancellor) or in his absence, the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor) shall preside at the meetings of the Selection Committee.
	(4)		The meetings of the Selection Committee shall be convened by the Shaikh-ul-Jamia (Vice-Chancellor) or in his absence by the Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor).
	(5)		The procedure to be followed by Selection Committee in making recommendations shall be laid down in the Ordinances.
	(6)		If the Majlis-i-Muntazimah (Executive Council) is unable to accept the recommendations made by the Committee, it shall record its reasons and submit the case to the Visitor for final orders.
	(7)		Appointments to temporary posts shall be made in the manner indicated below:-
		(i)	if the temporary vacancy is for a duration longer than one academic session, it shall be filled on the advice of the Selection Committee in accordance with the procedure laid down in the foregoing clauses;
		(ii)	if the temporary vacancy is for a period less than one academic session an appointment to such vacancy shall be made on the recommendation of a Local Selection Committee consisting of the Dean of the Faculty, the Head of the Department and a nominee of the Shaikh-ul-Jamia (Vice-Chancellor):
			Provided that if the same person holds the offices of the Dean and the Head of the Department, the Selection Committee may contain two nominees of the Shaikh-ul-Jamia (Vice-Chancellor):
			Provided further that in case of sudden casual vacancies of teaching posts caused by death or any other reason, the Dean, may, in consultation with the Head of the Department concerned, make a temporary appointment for a month and report to the Shaikh-ul-Jamia (Vice-Chancellor) and the Musajjil (Registrar) about such appointment.
		(iii)	No teacher appointed temporarily shall, if he is not recommended by a regular Selection Committee for appointment under these Statutes, be continued in service on such temporary employment, or given a fresh appointment unless he is subsequently selected by a local Selection Committee or a regular Selection Committee, for a temporary or permanent appointment, as the case may be.
	(8)		Notwithstanding anything contained in the foregoing clauses, the Majlis-i-Muntazimah (Executive Council) may invite a person of high academic distinction and professional attainment to accept a post of Professor in the

		University, on such terms and conditions as it deems fit, and on the person agreeing to do so, appoint him to the post.	
	(9)	The Majlis-i-Muntazimah (Executive Council) of the University may appoint a teacher or any other academic staff working in any other University or institution for undertaking a joint project in accordance with the manner prescribed in the Ordinances.	
Note:-			
		1.	Where the appointment is being made for an inter-disciplinary project, the Head of the Project shall be deemed to be the Head of the Department concerned.
		2.	The Professor to be nominated shall be a Professor concerned with the specialty for which the selection is being made and that the Shaikh-ul-Jamia (Vice-Chancellor) shall consult the Head of the Department and the Dean of the Faculty before nominating the Professor.
	(10)	The Majlis-i-Muntazimah (Executive Council) may appoint a person selected in accordance with the procedure laid down in the foregoing clauses for a fixed tenure on such terms and conditions as it deems fit.	
26.	**COMMITTEES:**		
		Any authority of the University may appoint as many Standing or Special Committees as it may deem fit, consisting of members of the authority making such appointment and of such other persons (if any) as that authority in each case may think fit; and any such Committee may deal with any subject assigned to it subject to subsequent confirmation of the authority appointing it.	
27.	**TERMS AND CONDITIONS OF SERVICE OF UNIVERSITY TEACHERS:**		
	(1)	All the teachers of the University, shall, in the absence of any agreement to the contrary, be governed by the terms and conditions of service as specified in the Statutes, the Ordinances and the Regulations.	
	(2)	Every teacher of the University shall be appointed on a written contract, the form of which shall be prescribed by the Ordinances and a copy of the contract shall be deposited with the Musajjil (Registrar).	
28.	**SENIORITY LISTS:**		
	(1)	Whenever, in accordance with these Statutes, any person is to hold an office or be a member of an authority of the University by rotation according to seniority, such seniority shall be determined according to the length of continuous service of such person in his grade, and in accordance with such other principles as the Majlis-i-Muntazimah (Executive Council) may, from time to time, determine.	
	(2)	It shall be the duty of the Musajjil (Registrar) to prepare and maintain in respect of each class of persons to whom the provisions of these Statutes apply, a complete and up-to-date seniority list in accordance with the provisions of the foregoing clause.	
	(3)	If two or more persons have equal length of continuous service in a particular grade or the relative seniority of any person or persons is otherwise in doubt, the Musajjil (Registrar) may, on his own motion and shall at the request of any such person, submit the matter to the Majlis-i-Muntazimah (Executive Council) whose decision thereon shall be final.	
29.	**HONORARY DEGREES:**		
	(1)	The Majlis-i-Muntazimah (Executive Council) may, on the recommendation of the Majlis-i-Talimi (Academic Council) and by a resolution passed by a majority	

		of not less than two-third of the members present and voting, make proposal to the Visitor for the conferment of the honorary degrees:
		Provided that in case of emergency, the Majlis-i-Muntazimah (Executive Council) may, on its own, make such proposals
	(2)	The Majlis-i-Muntazimah (Executive Council) may, by a resolution passed by a majority of not less than two-thirds of the members present and voting withdraw, with the previous sanction of the Visitor, any honorary degree conferred by the University.
30.	**WITHDRAWAL OF DEGREES, ETC:**	
		The Majlis-i-Muntazimah (Executive Council) may, by a special resolution passed by a majority of not less than two-third of the members present and voting, withdraw any degree or academic distinction conferred on, or any certificate or diploma granted to, any person by the University for good and sufficient cause:
		Provided that no such resolution shall be passed until a notice in writing has been given to that person calling upon him to show cause within such time as may be specified in the notice why such a resolution should not be passed and until his objections, if any, and any evidence he may produce in support of them, have been considered by the Majlis-i-Muntazimah (Executive Council).
31.	**MAINTAINCE OF DISCIPLINE AMONG STUDENTS OF THE UNIVERSITY:**	
	(1)	All powers relating to discipline and disciplinary action in relation to students shall vest in the Shaikh-ul-Jamia (Vice-Chancellor).
	(2)	The Shaikh-ul-Jamia (Vice-Chancellor) may delegate all or any of his powers as he deems proper to any officer as he may specify in this behalf.
	(3)	Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him appropriate, the Shaikh-ul-Jamia (Vice-Chancellor) may, in the exercise of his powers, by order, direct that any student or students be expelled or rusticated, for a specified period, or be not admitted to a course or courses of study in Department or an Institution of the University for a stated period, or be punished with fine for an amount to be specified in the order, or be debarred from taking an examination or examinations conducted by the University or a Department or an Institution for one or more years, or that the results of the student or students concerned in the examination or examinations in which he or they have appeared be cancelled.
	(4)	The Chairman of the Centre, the Chairman of the Board of Management of the School, the Deans of Faculties, the Heads of Departments and the Principals of Institutions, shall have the authority to exercise all such disciplinary powers over the students in their respective Centres, Schools, Faculties, Institutions and Departments as may be necessary for the proper conduct of such Centres, Schools, Faculties, Departments and Institutions.
	(5)	Without prejudice to the powers of the Shaikh-ul-Jamia (Vice-Chancellor), the detailed rules of discipline and proper conduct shall be framed by the University. The Chairman of the Centre, the Chairman of the Board of Management of the School, Directors of Centres, Deans of Faculties and Heads of Departments and Principals of Institutions may frame such supplementary rules, as they may deem necessary for the aforesaid purposes.
	(6)	At the time of admission, every student shall be required to sign a declaration to the effect that he submits himself to the disciplinary jurisdiction of the Shaikh-ul-Jamia (Vice-Chancellor) and the other authorities of the University.

32.	**ESTABLISHMENT OF INSTITUTIONS:**		
		The establishment of Institutions and the abolition thereof shall be governed by these Statutes.	
33.	**CONVOCATION:**		
		The Convocations of the University for the conferring of degrees or for other purposes shall be held in such manner as may be prescribed by the Ordinances.	
34.	**ACTING CHAIRMAN OF MEETINGS:**		
		Where no provision is made for a President or Chairman to preside over a meeting of an authority of the University or any Committee of such authority or when the president or Chairman so provided for is absent, the member present shall elect one from among themselves to preside at such meeting.	
35.	**RESIGNATION:**		
	(1)	Any member, other than an *ex-officio* member of the Anjuman (Court), the Majlis-i-Muntazimah (Executive Council), the Majlis-i-Talimi (Academic Council) or any other authority of the University or any Committee of such authority may resign by letter addressed to the Registrar, and the resignation shall take effect as soon as such letter is received by the Registrar.	
	(2)	Any officer of the University, whether salaried or otherwise, may resign his office by letter addressed to the Registrar:	
		Provided that such resignation shall take effect only on the date from which the same is accepted by the authority competent to fill the vacancy.	
36.	**DISQUALIFICATION:**		
	(1)	A Person shall be disqualified for being chosen as, and for being, a member of any of the authorities of the University-	
		(i)	if he is of unsound mind or is a deaf-mute;
		(ii)	if he is an undischarged insolvent;
		(iii)	if he has been convicted by a court of law of an offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months.
	(2)	If any question arises as to whether a person is or had been subjected to any of the disqualification mentioned in clause (1), the question shall be referred for the decision of the Visitor and his decision shall be final and no suit or other proceeding shall lie in any civil court against such decision.	
37.	**REMOVAL OF TEACHERS:**		
	(1)	Where there is an allegation of misconduct against a teacher, or a member of the academic staff, the Shaikh-ul-Jamia (Vice-Chancellor) may, if he thinks fit, by order in writing, place the teacher under suspension and shall forthwith report to the Majlis-i-Muntazimah (Executive Council) the circumstances in which the order was made:	
		Provided that the Majlis-i-Muntazimah (Executive Council) may, if it is of the opinion, that the circumstances of the case do not warrant the suspension of the teacher or a member of the academic staff, revoke such order.	
	(2)	Notwithstanding anything contained in the terms of his contract of service or of his appointment, the Majlis-i-Muntazimah (Executive Council) shall be entitled to remove a teacher or a member of the academic staff on the ground of misconduct.	

	(3)	Save as aforesaid, the Majlis-i-Muntazimah (Executive Council) shall not be entitled to remove a teacher or a member of the academic staff except for good cause and after giving three months' notice in writing or on payment of three months' salary in lieu thereof.	
	(4)	No teacher or a member of the academic staff shall be removed under clause (2) or under clause (3) until he has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.	
	(5)	The removal of a teacher or a member of the academic staff shall require a two-thirds majority of the members of the Majlis-i-Muntazimah (Executive Council) present and voting. Provided that the teacher or the member of the academic staff may prefer a review against the penalty of removal from service, which may be considered by the Executive Council.	
	(6)	The removal of a teacher or a member of the academic staff shall take effect from the date on which the order of removal is made.	
	(7)	Notwithstanding anything contained in the Statutes, a teacher or a member of the academic staff may resign by giving three months' notice in writing to the Majlis-i-Muntazimah (Executive Council) or on payment to the University of three months' salary in lieu thereof.	
38.	**REMOVAL OF EMPLOYEES OTHER THAN TEACHERS OF THE UNIVERSITY:**		
	(1)	Not withstanding anything contained in the terms of his contract of service or of his appointment, an employee other than a teacher or a member of the academic staff, may be removed by the authority which is competent to appoint the employee:-	
		(i)	if he is of unsound mind or is a deaf-mute:
		(ii)	if he is an undischarged insolvent:
		(iii)	if he has been convicted by a court of law an offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six month;
		(iv)	if he is otherwise guilty of misconduct:
		Provided that no employee shall be removed from his office unless a resolution to that effect is passed by the Majlis-i-Muntazimah (Executive Council) by a majority of two-thirds of its members present and voting.	
	(2)	No employee shall be removed under clause (1) until he has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.	
	(3)	Where the removal of such employee is for a reason other than that specified in sub-clause (iii) of sub-clause (iv) of clause (1), he shall be given three months' notice in writing or paid three months' salary in lieu thereof.	
	(4)	Notwithstanding anything contained in the Statutes, an employee, not being a teacher or a member of the academic staff, shall be entitled to resign:-	
		(i)	if he is a permanent employee, only after giving three months' notice in writing to the appointing authority or paying to the University three months' salary in lieu thereof:
		(ii)	if he is not a permanent employee , only after giving one month's notice in writing to the appointing authority or paying to the University one months' salary in lieu thereof:
		Provided that such resignation shall take effect from the date on which the resignation is accepted by the appointing authority.	

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39.		**ORDINANCES HOW MADE:**	
	(1)	The Ordinances made under sub-section (2) of Section 25 of the Act may be amended, repealed or added to at any time by the Majlis-i-Muntazimah (Executive Council) in the manner specified below.	
	(2)	No Ordinance in respect of the matters enumerated in Section 25 other than those enumerated in clause (p) of sub-section (1) thereof, shall be made by the Majlis-i-Muntazimah (Executive Council) unless a draft of such Ordinance has been proposed by the Majlis-i-Talimi (Academic Council).	
	(3)	The Majlis-i-Muntazimah (Executive Council) shall not have power to amend any draft of any Ordinance proposed by the Majlis-i-Talimi (Academic Council) under clause (2), but may reject the proposal or return the draft to the Majlis-i-Talimi (Academic Council) for re-consideration, either in whole or in part, together with any amendment which the Majlis-i-Muntazimah (Executive Council) may suggest.	
	(4)	Where the Majlis-i-Muntazimah (Executive Council) has rejected or returned the draft of an Ordinance proposed by the Majlis-i-Talimi (Academic Council), the Majlis-i-Talimi (Academic Council), may consider the question afresh and in case the original draft is reaffirmed by a majority of not less than two-thirds of the members present and voting and more than half the total number of members of the Majlis-i-Talimi (Academic Council) the draft may be sent back to the Majlis-i-Muntazimah (Executive Council) which shall either adopt it or refer it to the Visitor whose decision thereon shall be final.	
	(5)	Every Ordinance made by the Majlis-i-Muntazimah (Executive Council) shall come into effect immediately.	
	(6)	Every Ordinance made by the Majlis-i-Muntazimah (Executive Council), shall be submitted to the Visitor within two weeks from the date of its adoption. The Visitor shall have the power to direct the University within four weeks of the receipt of the Ordinance to suspend the operation of any such Ordinance and he shall, as soon as possible, inform the Majlis-i-Muntazimah (Executive Council) about his objection to the proposed Ordinance. The Visitor may, after receiving the comments of the University, either withdraw the order suspending the Ordinance or disallow the Ordinance, and his decision thereon shall be final	
40.		**REGULATIONS:**	
	(1)	The authorities of the University may make regulations consistent with the Act, the Statutes and the Ordinances for the following matters, namely:-	
		(i)	laying down the procedure to be observed at their meetings and the number of members required to form a quorum;
		(ii)	providing for all matters which are required by the Act, the Statute or the Ordinances to be prescribed by Regulations; and
		(iii)	providing for all other matters solely concerning such authorities or Committees appointed by them and not provided for by the Act, the Statutes or the Ordinances.
	(2)	Every authority of the University shall make Regulations providing for the giving of notice to the members of such authority of the dates of meeting and of business to be considered at meetings and for the keeping of a record of the proceeding of meetings.	
	(3)	The Majlis-i-Muntazimah (Executive Council) may direct the amendment, in such manner as it may specify, of any Regulation made under the Statutes or the annulment of any such Regulation.	

41.		**DELEGATION OF POWERS:**	
		Subject to the provisions of the Act and the Statutes, any officer or authority of the University may delegate his or its powers to any other officer or authority or person under his or its respective control and subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to vest in the officer or authority delegating such powers.	
42.		**RESIDENCE CONDITION FOR MEMBERSHIP AND OFFICE:**	
		Notwithstanding anything contained in these Statutes, no person who is not ordinarily resident in India shall be eligible to be an officer of the University or a member of any authority of the University.	
43.		**MEMBERSHIP OF AUTHORITIES BY VIRTUE OF MEMBERSHIP OF OTHER BODIES:**	
		Notwithstanding anything contained in these Statutes, a person who holds any post in the University or is a member of any authority or body of the University in his capacity as a member of a particular authority or body or as the holder of a particular appointment, shall hold office so long only as he continues to be a member of that particular authority or body or the holder of that particular appointment, as the case may be.	
44.		**ALUMNI (OLD BOYS') ASSOCIATION:**	
	(1)	There shall be an Alumni (Old Boys') Association for the University.	
	(2)	No person shall be a member of the Association unless-	
		(i)	he has paid such subscription and satisfies such conditions as may be prescribed by the ordinances; and
		(ii)	he is a graduate of the Jamia Millia Islamia or the University.

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		Appendix 'A' [As referred to in modified Clause (3) of Statute 20]
Department of Studies and the Faculties related thereto existing in the University at the commencement of JMI Act,1988:		
1.	**Faculty of Education (Department of Studies)**	
	(i)	Department of Foundation of Educations;
	(ii)	Department of Teacher Training & Non-Formal Education;
	(iii)	Department of Fine Arts & Art Education, and
	(iv)	Such other Department as may be created and assigned from time to time.
2.	**Faculty of Humanities & Languages (Department of Studies):**	
	(i)	Department of History & Culture;
	(ii)	Department of Urdu;
	(iii)	Department of Islamic Studies;
	(iv)	Department of Arabic
	(v)	Department of Persian;
	(vi)	Department of Hindi;
	(vii)	Department of English; and
	(viii)	Such other Department as may be created and assigned from time to time.
3.	**Faculty of Social Science (Department of Studies):**	
	(i)	Department of Economics;
	(ii)	Department of Political Science;
	(iii)	Department of Social Work;
	(iv)	Department of Sociology;
	(v)	Department of Psychology;
	(vi)	Department of Commerce; and
	(vii)	Such other Department as may be created and assigned from time to time
4.	**Faculty of Natural Science (Department of Studies):**	
	(i)	Department of Physics;
	(ii)	Department of Chemistry;
	(iii)	Department of Geography;
	(iv)	Department of Mathematics;
	(v)	Department of Bio-Sciences; and
	(vi)	Such other Department as may be created and assigned form time to time
5.	**Faculty of Engineering & Technology (Department of Studies)**	
	(i)	Department of Civil Engineering;
	(ii)	Department of Mechanical Engineering;
	(iii)	Department of Electrical Engineering;
	(iv)	Jamia Polytechnic; and
	(v)	Such other Department as may be created and assigned from time to time.

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