Circular No. 20/ 2017-Customs

F.No.450/105/2013-CusIV
Government of India
Ministry of Finance
Department of Revenue
Central Board of Excise & Customs

Room 227B, North Block
New Delhi, dated the 31st May, 2017

To,

All Principal Chief Commissioners/Chief Commissioners of Customs/Customs (Preventive) /Principal Director General/ Director General, DRI
All Principal Chief Commissioners/Chief Commissioners of Customs & Central Excise
All Principal Commissioners/Commissioners of Customs/Customs (Preventive)
All Principal Commissioners/Commissioners of Customs & Central Excise

Sir/Madam,

Subject: Facility for Online Generation of Rotation Number by Shipping Lines/ Agents - reg.

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The present system for allotment of 'Rotation Number' for vessels has been reviewed. Under the present process for the allotment of 'Rotation Number' for a vessel that calls on a port, the concerned Shipping Line or Shipping Agent (SL/SA) must file an application with the designated section in the Custom House, along with the desired particulars in the prescribed format. After confirmation of the particulars, the designated official who is assigned the appropriate role on the Indian Customs EDI System (ICES), enters the relevant data in this system. Upon submission of this data, the 'Rotation Number' is generated by the System (ICES) and print-outs showing the vessel particulars and the 'Rotation Number' are generated for the (SL/SA).

2. With a view to simplifying the generation of 'Rotation Number' for vessels, a facility has been developed on ICEGATE for online application and self-generation of Rotation Number by Shipping Lines/Agents (SL/SA). Under the proposed facility, the Shipping Lines/Agents registered with ICEGATE using their digital signature would have an option "Rotation Number Generation" on the ICEGATE user menu. The declarant needs to provide the following details in the web-form.

i. Customs Location Code (LOCODE)
ii. IMO Code of the vessel
iii. Voyage Number
iv. Master's Name
v. Shipping Line Code

vi. Shipping Agent Code
vii. Next Port of Call
viii. Expected Date of Arrival of vessel

3. On submission of the above details and authentication by the user using a one-time password (OTP), the Rotation Number would be generated by the system. The user also has option to check the status of Rotation in the system under secure login. For casual visitors (members of the trade), a 'Rotation Number Inquiry' option would be made available on the ICEGATE website.

4. Principal Commissioner or Commissioner of Customs, as the case may be, may issue suitable public notice informing the Trade and other stakeholders regarding this facility. Any difficulties in the implementation may be brought to the notice of the Board.

5. Hindi version will follow.

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Yours faithfully

Zubair Riaz

(Zubair Riaz)
Director (Customs)