MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY

(Department of Information Technology)

NOTIFICATION

New Delhi, the 16th March, 2012

G.S.R. 153(E).-In exercise of the powers conferred by sub-section (2) of section 79 of the Information Technology Act, 2000 (21 of 2000) read with sub-rule(4) of rule 3 of the Information Technology (Guidelines for Cyber Cafe) Rules, 2011, the Central Government hereby specifies the process of registration to be followed by each Registration Agency as follows :-

1. The Cyber cafe shall, for its registration, submit the duly filled in form as specified in Schedule-I annexed, to the Registration Agency notified by the Appropriate Government.

2. The Registration Agency shall, after verifying the completeness of the form, register the cyber cafe with a unique registration number. The registration number shall be an alphnumeric code of eight characters with first two characters as the State or Union Territory code as specified in Schedule-II annexed and next six digits as running serial number. For instance, a cyber cafe registered in Maharashtra may have registration number as MH001234.

3. The list of cyber cafe alongwith its address and registration number shall be displayed on the website of the Registration Agency.

IndiaCode

Schedule-I

Cyber Cafe Registration Form

(For official use only)

Registration Number:_____

Date : dd/mm/yyyy

Name of the Establishment _____

Type of Establishment _____

(Proprietorship / Partnership / Company / Society)

Date of Incorporation __/__/____

(Please attach photocopy of Shop Registration document or Rental Agreement or Lease and License Agreement or Shop Ownership Papers. Please also attach name/address of directors if it is a company or name/address of partners if it is a partnership firm and also any other document to support proof of Establishment and address)

Address _____

_____

City _____ Pincode _____

State _____

Office Telephone Number _____

Fax _____

Website _____

Nearest Police Station _____

Registrar of Company registration number (if registered) _____

IndiaCode

Name of the Owner/Partner/Promoter/Director _____

Address _____

_____

City _____

Pincode _____

State _____

Telephone Number _____

Mobile Number _____

Email ID _____

Type of services provided _____

List of computers and IT infrastructure including hardware and software installed or proposed to be installed. _____ (Please attach detailed list)

IndiaCode

Signature _____
Signed by _____

Date of Application _____

Place : _____

Documents Submitted

1.

2.

3.

4.

Schedule-II

State and UT Codes

State	Code
Andhra Pradesh	AP
Arunachal Pradesh	AR
Assam	AS
Bihar	BR
Chattisgarh	CG
Goa	GA
Gujarat	GJ
Haryana	HR
Himachal Pradesh	HP
Jammu & Kashmir	JK
Jharkhand	JH
Karnataka	KA
Kerala	KL
Madhya Pradesh	MP
Maharashtra	MH
Manipur	MN
Meghalaya	ML
Mizoram	MZ
Nagaland	NL
Orissa	OR
Punjab	PB
Rajasthan	RJ
Sikkim	SK
Tamil Nadu	TN
Tripura	TR
Uttarakhand	UK
Uttar Pradesh	UP
West Bengal	WB

Union Territory	Code
Andaman & Nicobar Islands	AN
Chandigarh	CH
Dadra and Nagar Haveli	DN
Daman & Diu	DD
Delhi	DL
Lakshadweep	LD
Pondicherry	PY

[F. No. 11(14)/2011-CLFE]
Dr. ANITA BHATNAGAR JAIN, Jt. **Secy.**

IndiaCode

Printed by the Manager, Government of India Press, Ring Road, Mayapuri, New Delhi-110064
and Published by the Controller of Publications, Delhi-110054