©
GOVERNMENT OF TAMIL NADU
2015

[Regd. No. TN/CCN/467/2012-14.
[R. Dis. No. 197/2009.
[Price: Rs. 9.20 Paise.

TAMIL NADU GOVERNMENT GAZETTE

EXTRAORDINARY PUBLISHED BY AUTHORITY

No. 230] CHENNAI, MONDAY, NOVEMBER 2, 2015
Aippasi 16, Manmadha, Thiruvalluvar Aandu–2046

Part III—Section 1(a)

General Statutory Rules, Notifications, Orders, Regulations, etc., issued by Secretariat Departments.

NOTIFICATIONS BY GOVERNMENT

IndiaCode

MUNICIPAL ADMINISTRATION AND WATER SUPPLY DEPARTMENT

THE TAMIL NADU STREET VENDORS (PROTECTION OF LIVELIHOOD AND REGULATION OF STREET VENDING) SCHEME AND RULES, 2015

G.O. (Ms). No. 159, Municipal Administration and Water Supply (MA.IV), 2nd November 2015,
*மன்மத ஆண்டு, ஐப்பசி மாதம் 16 (திருவள்ளுவர் ஆண்டு **2046**)*

NOTIFICATION-I

No. SRO-A/19(c-1)/2015.—In exercise of powers conferred by sub-section (1) of section 38 of the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act 7 of 2014), the Governor of Tamil Nadu hereby frames the following Scheme namely:-

SCHEME.

1. Short Title, extent and commencement :- (a) This Scheme shall be called as the Tamil Nadu Street Vendors (Protection of Livelihood, Regulation of Street Vending and Licensing) Scheme, 2015.

(b) It extends to the whole of the State of Tamil Nadu.

(c) It shall come into force at once.

2. Definitions:- (1) In this Scheme, unless the context otherwise requires -

(a) "Act" means the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act 7 of 2014);

(b) "Rules" means, the Tamil Nadu Street Vending (Regulation and Licensing) Rules, 2015;

(c) "Form" means the form appended to this Scheme;

(d) "Government" means the Government of the State of Tamil Nadu;

(e) "No vending zone" means an area within the jurisdiction of a Town Vending Committee where no street vendors are permitted;

(f) "Time restricted vending zone" means an area in a town where vendors are permitted only during certain hours of the day or certain days of the week as fixed by the Town Vending Committee; and

(g) "Town Vending Committee" means a committee constituted under rule 11 of the Rules.

(2) Words and expressions used, but not defined in this Scheme shall have the same meaning respectively assigned to them in the act.

3. Survey of Street vendors:- (1) The survey of street vendors shall be done in-situ for the existing vendors only and no survey shall be carried out by calling for particulars from the vendors by announcements.

(2) The survey of street vendors shall be carried out by the Town Vending Committee and completed within a period of six months from the date on which the Scheme is notified.

(3) The respective Town Vending Committee shall, with the assistance of the staff placed at its disposal by the concerned local authority, carry out the survey. For this purpose, the Executive Authority of the local authority, shall depute its staff to assist the said committee.

(4) The survey team shall proceed to enumerate the street vendors in a vending zone and shall record the details in Form-I.

(5) Only those of the vendors who are found to be actually carrying on business in the streets shall be entitled to be enumerated.

4. Certificate of Vending:- (1) The Town Vending Committee shall within a period of sixty days from the date of completion of survey of street vendors in a Ward or Zone of a local authority, issue the Certificate of Vending to each street vendor identified in the survey. The Certificate of Vending shall be issued by the Town Vending Committee concerned in Form-II.

(2) A person who wish to carry on street vending during the intervening period of two surveys may make an application to the Town Vending Committee in Form III which shall be disposed of by the Town Vending Committee within a period of sixty days from the date of its receipt.

5. Terms and Conditions for issue of Certificate of Vending:- The certificate of vending shall be issued to a street vendor, subject to the terms and conditions that, he shall -

(i) not have any other means of livelihood, except street vending;

(ii) not vend in any other place parallely;

(iii) carry on street vending by himself or through any of his family members;

(iv) have completed the age of fourteen years;

(v) not leased, rent or sell the Certificate of Vending to others and shall give an undertaking to the Town Vending Committee to this effect.:

(vi) not have been prosecuted and convicted or penalised earlier for any reason or offence connected with vending such as adulteration, sale of norcotics etc., and

(vii) not be a legal heir of any person already holding a Certificate of Vending within the jurisdiction of the local authority concerned.

6. Classification of vendors:- For the purpose of issue of Certificate of Vending, the vendors shall be generally categorised as follows:-

(i) Stationary vendors:- Persons carrying on vending business in articles or goods in a particular place who carry the articles or goods and the pallets or other implements used by them for vending by human effort of not more than one person.

(ii) Mobile vendors:- Persons carrying on vending business using hand pulled or pedal powered vehicles not coming within the purview of the Motor Vehicles Act, 1988 (Central Act 59 of 1988) and for which no licence to operate is required under any other law for the time being in force.

(iii). Mobile vendors using motor vehicles:- Persons carrying on vending business using motor vehicles of any description, the operation or movement of which requires a licence under the Motor Vehicles Act, 1988 (Central Act 59 of 1988) or any other law in force.

(iv) Other categories of Vendor:- The Town Vending Committee concerned shall also identify other categories of street vendors such as vendors in weekly markets, heritage markets, festival markets and night bazzars as may be doing business within the said Committee's jurisdiction and shall provide for the integration of such vendors or for a separate facility for such vendors to enable them to continue their business.

7. Identitycard:- An identity card shall be issued by the Town Vending Committee to each street vendor in Form-IV which is enabled to carry the biometric particulars of the street vendor.

8. Criteria for issue of Certificate of Vending :- The Town Vending Committee, shall follow the following criteria for issuing Certificate of Vending, namely :-

(a) The name of the street vendor shall be enumerated in the survey of street vendors carried out by the Town Vending Committee.

(b) The street vendor shall be directly involved in street vending business;

(c) When there is shortage of place for vending, preference shall be given to the Schedule Caste, the Schedule Tribes, Other Backward Classes, women, persons with disabilities and minorities.;

(d) The Town Vending Committee concerned shall identify such of those vendors who are in need of preferential grant of Certificate of vending, after taking into account -

(i) their disability, special or unique nature of business like trading craft items ;

(ii) the special nature of vending or services offered by a class or group of vendors limited to a specific area or such other factors that may require a preferential grant of Certificate of Vending in order to preserve such unique businesses or services;

(iii) Whether the street vendors are carrying on or offering services to the visitors to any tourist or pilgrim centres on a seasonal or time of the day basis;

(e) The availability of space and the holding capacity of the vending area.

9. Vending Fees:- (1) The vending fees for various categories of vendors shall be as mentioned in the table below: -

THE TABLE

Sl.No.	*Category of Street Vendors*	*Area*	*Vending Fee*
(1)	*(2)*	*(3)*	*(4)*
1.	Stationary vendor(Full time)	Upto 10 sq.ft.	1% of the Guideline value subject to minimum of Rs 750/- per annum
		From 10 to 25 sq.ft.	2% of the Guideline value subject to a minimum of Rs 1500/- per annum
		More than 25 sq.ft.	3% of the Guideline value subject to a minimum of Rs 3000/- per annum
2.	Stationary Vendor (Part Time or time sharing)	Upto 10 sq.ft.	0.5% of the Guideline values subject to a minimum of Rs 375/- per annum
		From 10 to 25 sq.ft.	1.0% of the Guideline value subject to a minimum of Rs 750/- per annum
		More than 25 sq.ft.	1.5% of the Guideline value subject to a minimum of Rs 1500/- per annum.
3.	Mobile vendor(with motor vehicle)	Upto 10 sq.ft.	Rs.750/- per annum
		From 10 to 25 sq.ft.	Rs.1500/- per annum
		More than 25 sq.ft.	Rs.3000/- per annum
4.	Mobile vendor (vehicle without motor)	Upto 10 sq.ft.	Rs.375/- per annum
		From 10 to 25 sq.ft.	Rs.750/- per annum
		More than 25 sq.ft.	Rs.1500/- per annum
5.	Mobile vendor (headloads)	-	Rs.250/- per annum

IndiaCode

(2) The vending fee shall be revised atleast once in three years and shall be published in the notice board of the concerned local authority.

10. The validity of the Certificate of Vending: - The Certificate of Vending shall be valid for a period of 5 years from the date of issue or until the next enumeration of vendors whichever is earlier.

11. Renewal of Certificate of Vending: - Application for renewal of the Certificate of Vending shall be made to the Town Vending Committee concerned atleast sixty days prior to the date of expiry of the Certificate. The fee for renewal shall be Rs.100/- (Rupees one hundred only). The Certificate of Vending shall be renewed for a period of 5 years.

12. Cancellation or suspension of Certificate of Vending:- (1) The Town Vending Committee concerned may cancel or suspend the Certificate of Vending of a street vendor, if the Certificate has been obtained by fraud or misrepresentation or if the vendor fails to pay any of the fees payable with respect to the Certificate of Vending to the local authority or such other dues to any authority under the Act or any other law applicable or commits any breach of the conditions of such Certificate or any other law, bye-law, rules or directions issued under these Scheme, the Rules and the Act.

(2) No Certificate of Vending shall be cancelled unless the holder thereof has been given a notice giving a period of 15 days to submit his reply to the allegation based on which the Certificate is proposed to be cancelled. The period of 15 days shall be counted from the date on which the notice is served on the vendor or delivered to his last known address.

(3) A Certificate of a Vending may be suspended for a fixed period of time for any violation of conditions of the Certificate which is rectifiable during such period of suspension:

Provided that no prior notice may be required in a case of suspension of Certificate of Vending for a period of less than 7 days in order to prevent commission of an act detrimental to public health and order.

(4) In case action has been initiated against a vendor for violation of law or for causing public hazards or for failure to pay tax etc., the Town Vending Committee may suspend his Certificate of Vending after duly following the procedure specified in sub-clause (2).

13. Relocation of street vendors:- (1) In case of relocation of street vendors under sub-section (1) of section 18 of the Act, it shall be subject to the following conditions, namely:-

a. The relocation shall be done with the concurrence of the Town Vending Committee concerned.

b. As far as possible, the vendors shall be allotted locations in an adjoining area of equal or similar nature and importance as the original place.

c. Insofar as possible, the density of the vendors in the new area shall be maintained.

d. The relocation shall be, insofar as possible, in the same locality or area as is commonly identifiable.

(2) In case, the conditions specified above are not possible to be complied with, the relocation shall be done with the concurrence of the Town Vending Committee, recording the reasons for such departure from the above conditions.

(3) In case the relocation is not possible in compliance of the conditions specified in sub-clause (1) and in case the vendors concerned either individually or as a group refuse to move or relocate, their Certificate of Vending shall be cancelled and they may be offered vending locations in other areas within the ward, zone or city and fresh Certificate of Vending shall be issued to them by the Town Vending Committee concerned. Such vendors shall form a special category of preferential vendors under this Scheme.

(4) The public purpose or public interest involved in the relocation of vendors under this Scheme shall have to be separately arrived at on the basis of the fact that such relocation shall be for the betterment of the general public inclusive or not inclusive of the street vendors. While weighing the livelihoods of the street vendors against the public purpose for which they are sought to be relocated, the importance of the project for which they are displaced and the resultant benefit to the general public shall be compared. Projects such as creation of road infrastructure, under or over bridges, expansion of roads, pathways, pedestrian plazas, provision for bus stops, parking places for motor vehicles, and such other similar activities shall deemed to be public purposes for which the vendors may be relocated. Such other purposes as are decided by the Town Vending Committee concerned as being beneficial to the public shall also be considered as public purposes for the relocation of street vendors.

14. Manner and method of eviction of vendors, seizure and disposal of goods:- (1) A street vendor, whose Certificate of Vending is cancelled under section 10 of the Act or who vends without a certificate of vending or who vends in a no-vending zone shall be liable to be evicted immediately from his place of vending and his vending articles and goods shall be seized by the local authority and kept in its custody.

(2) The articles and goods of such street vendors shall be seized under a proper inventory and the signature of the street vendor concerned shall be obtained in the same. In case the vendor refuses to sign the inventory, the sanitary officer or sanitary supervisor or sanitary inspector of the local authority concerned shall attest the inventory in addition to the attestation of the officials seizing the articles.

(3) If a vendor does not apply for the return of the articles and the goods seized by the local authority after the expiry of 24 hours, in case of perishable goods and after the expiry of fifteen days, in case of non-perishable goods, the local authority shall dispose of the same by an open auction. The proceeds of such auction shall be adjusted towards the charges and penalties, if any, that are payable by the vendor under the rules or the Scheme and the cost incurred for conducting the auction. The balance, if any, shall be kept in a separate account and paid to the street vendor on application.

(4) If a vendor or his legal heirs fail to claim the balance amount under sub-clause (3), within a period of three months, the same shall be forfeited by the local authority and deposited in its general account.

15. Social Audit:- After each survey of street vendors, the concerned Town Vending Committee, shall conduct a social audit of its functions, as early as possible, with emphasis on the transaction of its business with regard to the street vendors in its territory, the various categories of businesses being carried by them, the change in the vending profile of any particular area, the financial health of the street vendors, changes of demand for goods or services from such street vendors, requirement for relocation of street vendors, need for issue of additional Certificates of Vending or for reducing the number of such Certificates due to physical constraints of space, economic viability of continuing the street vendors in their location, need for re-structuring the functioning of the Committee and its procedures, etc. This social audit shall be published and be made available at cost to any person who requires the same. A copy of the said audit shall be submitted to the local authority.

16. Restriction of private places for being used as vending zones and the bar on using private lands for vending and restricted vending:-

As the street vendors are to be relocated under this Scheme and the Act, the private places within the jurisdiction of a Town Vending Committee shall not be used as a vending zone unless a specific permission is granted by the concerned Town Vending Committee for that purpose. The Town Vending Committee shall permit private places as vending zones subject to the satisfaction that such zones are absolutely necessary. While doing so, the primary factor shall be the welfare of the street vendors of that area. No private vending zone shall be allowed if it will affect the street vendors of that area. On the other hand, private vending areas shall be allowed in order to accommodate the street vendors who need to be removed or relocated from the public places. Permission for such private vending zones shall be given only if the number of vendors in such private vending zones together with the street vendors in that area shall not exceed 2.5% of the population of that vending zone, area or location. The density of vendors, sanitation, proportions of different businesses and infrastructural facilities of such places shall be regulated as per the Rules and the Scheme.

17. Maintenance of cleanliness and charges payable to the Local Authority:-

(1) Every street vendor shall be responsible for the cleanliness of the immediate surroundings of the area allocated to the vendors in a vending zone.

(2) Every street vendor shall collect and deposit the waste generated by his business as instructed by the local authority.

(3) Every street vendor shall remit the vending fee specified in clause 9, every year as decided by the local authority.

(4) Every street vendor shall also remit the maintenance charges to the local authority concerned as and when the same is levied from the other shops.

18. Nodal Officer: The Commissioner of Municipal Administration shall be the nodal officer at the State level to coordinate all matters relating to street vending.

19. Maintenance of registers:- Every Town Vending Committee shall maintain the registers containing the particulars of each Certificate of Vending issued by it for street vendors, such as the name of the vendor, location for which the Certificate is issued, nature of business permitted, time of business, category and any other particulars to facilitate collection of data for future use.

20. Identification of vending zones: (1) The Town Vending Committee shall within a period of six months from the date of the publication of this Scheme identify the 'vending zones' and the 'No vending zones' for street vending and shall publish the details in the notice board of the local authority concerned.

(2) (a) The 'vending zones' and 'No vending zones' shall be identified based on the width of the street, volume of traffic and the number of pedestrians passing through the street and such other factors as may be material to identify the said zones in such a way that no or minimum inconvenience is caused to the general public using the street as well as the residents of the street and traders carrying on their business from the private properties abutting such street.

(b) The identification of the vending zones shall be done in consultation with the Traffic Police or Police having jurisdiction over the area concerned. The police may recommend a place to be a vending zone, the local authority concerned may accept, modify or reject the recommendations with due reasoning and designate a place or location as vending zone, as it deems fit.

(c) Any person aggrieved by the designation of the vending zones in an area shall be entitled to make a representation to the Town Vending Committee concerned the Committee shall consider the same and dispose within a period of fifteen days from the date on which the representation is received or in the next meeting of the Town Vending Committee, whichever is earlier.

(3) The identification of vending zones and no-vending zones shall be periodically reviewed by the Town Vending Committee once in five years in the same manner specified in sub-clause (2), particularly with reference to the growth or otherwise of the traffic and other developments in the area.

IndiaCode

21. Preparation of Street Vending Plan:- (1) The Town Vending Committee shall prepare a street vending plan. The holding capacity of the street vendors of any particular area or locality shall be limited to 2.5% of the population of ward, zone or city, as the case may be.

(2) The Town Vending Committee, shall, identify the vending areas, based on the holding capacity, space available, number of vendors etc., and designate that area to be a vending zone duly keeping in mind all other relevant norms.

(3) The Town Vending Committee may resort to drawal of lots for issue of Certificate of Vending in a particular area, which is identified for vending. The unsuccessful applicants, shall be given preferential right for relocation as prescribed in the Scheme.

(4) In areas having high population and low density of vendors and where there are adjacent vending areas having high density of vendors and low resident population, the Town Vending Committee shall devise methods to enable the relocation of street vendors to other population centres, so as to avoid inequitable concentration of vendors, heavy flow of traffic and the inconvenience of people in travelling to such high density vending areas.

22. Vending on time sharing basis:- The Town Vending Committee concerned shall, when it is necessary and expedient in order to accommodate more number of vendors or in case the nature of businesses is such that the vendors carry on their vending only during certain time of the day or certain days of the year or month or week, form Time Restricted Vending Zones, where the vendors shall be issued the Certificates of Vending specifically stating the hours or days or such other periods of business. The said restrictions shall form part of the basic conditions of the Certificate of Vending. Any violation of it which will result in adverse consequences to the vendors.

APPENDIX

FORM – I

[*see* clause 3 (4)]

Enumeration of street vendors

Photograph

1.	Name of the vendor	:
2.	Residential address	:
3.	Date of Birth/Age	
4.	Sex: Male/Female/Others	
5.	Caste: OC/BC/MBC/SC/ST	:
6.	Personal identification of the vendor	:
7.	Other identification details of vendor, if any	:
8.	Voter ID/Family Card/Aadhar No.	
9.	Nature of business	:
10.	Location of business	:
11.	Extent of the occupation (Area with dimensions in Feet)	:
12.	Other particulars, if any	:
13.	Bio-Metric ID	:

IndiaCode

FORM –II

[*see* clause 4(1)]

Certificate of Street Vending

.....Zone of ..... Corporation/.....Municipality/Town Panchayat Certificate of Street Vending

Ref No. / / Dated:.....

Vendor's Photograph (Passport size)

This is to certify that Thiru/Tmt/Selvi ....., ../o Thiru ....., residing at ..... and aged about ..... years, is permitted to do vending of ……., at the ……. (please write here details of landmark and street name) of the ……..Municipality/Town Panchayats/.....Zone of the Corporation and is allotted an area of ..... sq.ft., to do business from .....to ..... hours , subject to the following conditions, namely:-

CONDITIONS

1. This Certificate is valid for ..... years from the date of issue and is non-transferable.
2. The vendor shall keep the premises clean and neat
3. The vendor shall abide by the trade related statutory laws and rules governing the vending of goods.
4. The vendor shall not do any other vending business other than the one specified above.
5. The vendor shall pay the fees and charges fixed by the local authority as prescribed.
6. The vendor shall always display the original Certificate of Vending and the Identity Card and shall produce them on demand by the authorities for verification at any time.
7. The vendor shall ensure free movement of pedestrian and traffic.
8. This Certificate is liable for cancellation for violation of any of the conditions stipulated in the rules in force.

The Chairperson
Town Vending Committee

Signature of the Vendor

IndiaCode

Form III

[*see* clause 4(2)]

Application for Grant of Vending Certificate

Affix passport size photograph

From

Thiru/Tmt/Selvi. .....

S/o. Thiru.....

.....

To

The Chairperson,

Town Vending Committee

Zone-..... of .....Corporation

.....Municipality /Town Panchayat

Sir,

Sub: Grant of Certificate of Vending – Requested – Regarding.—

******

I wish to do street vending business of ..... within the limit of the..... Corporation / Municipality / Town Panchayat.

I request you to grant me a Certificate of Vending for doing the above business in the place or location designated by the Municipality/Corporation. I furnish the relevant details as follows:-

1. Name
2. Residential address (address proof to be attached-Voter ID /Family Card/ Aadhar Card No.)
3. Date of Birth/Age
4. Personal identification marks
5. Other identification details of Vendor,
6. Nature of business
7. Location of business
8. Details of Legal-heirs
9. Other particulars, if any
10. Payment of vending fees (for grant of certificate of street vending)

IndiaCode

Signature of the applicant.

FORM –IV

(*see* clause 7)

Street Vendor Identity Card

Vendor's Photograph(Passport size)

Name of the Street Vendor: _____

Date of Birth _____

Age and Sex: _____

Name of the local body: _____

Location of Vending: _____

Category of Vending: _____

Nature of Business: _____

Time of Business: _____

NOTIFICATION-II

No. SRO-A/19(c-2)/2015.—In exercise of the powers conferred by section 36 of the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act 7 of 2014), the Governor of Tamil Nadu hereby makes the following Rules, namely:-

RULES

CHAPTER-I

Preliminary

1. Short title and extent. - (1) These rules may be called the Tamil Nadu Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules, 2015.

(2) It extends to the whole of the State of Tamil Nadu.

2. Definitions.-(1) In these rules, unless the context otherwise requires:-

(a) "Act" means the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act 7 of 2014);

(b) "Form" means a form appended to these rules;

(c) "Government" means the Government of Tamil Nadu;

(d) "Grievance Redressal and Dispute Resolution Committee" means a committee constituted by the Government of Tamil Nadu under sub-section (1) of section 20 of the Act for the redressal of grievances or resolution of disputes;

(e) "Scheme" means the scheme framed by the State Government under section 38;

(f) "Town Vending Committee" means a committee constituted under section 22 of the Act.

(2) Words and expressions used, but not defined in these Rules shall have the same meaning respectively assigned to them in the Act.

IndiaCode

CHAPTER-II

DISPUTE REDRESSAL MECHANISM

3. Constitution of Grievance Redressal and Dispute Resolution Committees.- (1) The State Government shall constitute a Grievance Redressal and Dispute Resolution Committee for each local authority, under sub-section (1) of section 20 of the Act. The said committee shall consist of a Chairperson, who has been a Civil Judge or a Judicial Magistrate and two other professionals as members.

(2) The Chairperson and members of a Grievance Redressal and Dispute Resolution Committee shall be appointed by the Government.

4. Qualifications and experience for appointment as member in a Grievance Redressal and Dispute Resolution Committee.-A person shall be qualified to be appointed as a member of a Grievance Redressal and Dispute Resolution Committee, if he-

(i) is above 35 years of age but is not more than 65 years of age; and

(ii) possesses a Bachelor's Degree from a recognized University; and

(iii) (a) is a person of ability, integrity and standing and has adequate knowledge or experience of, at least, ten years in social work or in dealing with the problems relating to street vendors or of public affairs or of municipal or public administration; or is a retired officer of the Central / State Government from any Group 'A' post.

5. Salary and other allowances and terms and conditions of the Chairperson and members of the Grievance Redressal and Dispute Resolution Committee.-

(1) The Chairperson of the Grievance Redressal and Dispute Resolution Committee shall be appointed on part-time basis and he shall be paid an honorarium of Rs.2,000/- (Rupees two thousand only) per day of sitting in the above said committee.

(2) A Member of the Grievance Redressal and Dispute Resolution Committee shall be appointed on part time basis and shall be paid an honorarium of Rs.1,500/- (Rupees one thousand five hundred only) per day of sitting in the above said committee.

(3) The Government may remove the Chairperson and Members of a Grievance Redressal and Dispute Resolution Committee from the office, if he-

(a) has been adjudged an insolvent;

(b) has been convicted of an offence which, in the opinion of the Government, involves moral turpitude;

(c) has become physically or mentally incapable of functioning as Chairperson or member, as the case may be;

(d) has acquired financial or other interests, which are likely to affect prejudicially his functions as the Chairperson or a member, as the case may be; or

(e) has so abused his position as to render his continuance in office prejudicial to the public interest:

Provided that the Chairperson or member of the said committee shall not be removed from his office on the grounds specified in clauses (d) and (e) except on an inquiry held by the Government in accordance with such procedure as it may specify in this behalf.

(4) The terms and conditions of the service of the Chairperson and members of the Grievance Redressal and Dispute Resolution Committee shall not be varied to their disadvantage during their tenure of office.

6. Form and manner of making application for redressal of grievance or resolution of dispute.- (1) Every application for redressal of a grievance or resolution of a dispute under sub-section (2) of section 20 of the Act shall be in Form '**A**'.

(2) The application, in writing, shall be signed by the applicant and presented by him in person or through his authorised representative to the Superintendent of the Grievance Redressal and Dispute Resolution Committee or such other person as may be authorised by the Committee in this behalf.

(3) The application shall be submitted in triplicate and shall be accompanied by a fee of Rs.500/- (Rupees five hundred only).

(4) The application shall be accompanied by a copy of the order or notice, if any, against which the application is made and other relevant documents.

7. Manner of verification of application and enquiry.-(1) Every application for grievance redressal, on receipt, shall be entered and numbered in seriatum by the Superintendent or the person authorised in this behalf by the Grievance Redressal and Dispute Resolution Committee in a register to be kept for this purpose.

(2) The Superintendent or the person authorised in this behalf by the Grievance Redressal and Dispute Resolution Committee, as the case may be, after making an entry in the Register shall put up the application before the Grievance Redressal and Dispute Resolution Committee.

(3) The Grievance Redressal and Dispute Resolution Committee shall fix a date for hearing of the application and shall issue notice of the hearing to the parties or shall cause a notice to be issued.

(4) The Grievance Redressal and Dispute Resolution Committee while issuing a notice under sub-rule (2), shall call upon the respondent to submit a written statement and the notice shall contain a statement to this effect.

(5) On the date so fixed for the appearance of the parties, the Grievance Redressal and Dispute Resolution Committee may call upon the applicant to rectify the defects, if any, or may call upon the relevant parties to furnish relevant records or such other documents or evidence, as it may deem fit and proper, within such period as may be specified by it.

(6) The Grievance Redressal and Dispute Resolution Committee may also order a field enquiry in connection with the contentions made by the applicants and respondents and also with reference to the records submitted before it.

(7) The Grievance Redressal and Dispute Resolution Committee, after hearing the parties and examining the records of the case shall decide the application and pass such order as it may deem fit and proper, within ninety days from the date of receipt of the application.

(8) The Grievance Redressal and Dispute Resolution Committee may also explore the possibility of a settlement and upon reaching such settlement, the Committee shall record the settlement, which shall be signed by the parties or the authorised representatives and shall dispose of the application in terms of such settlement.

(9) The Grievance Redressal and Dispute Resolution Committee shall not entertain an application under rule 6, where-

(a) the application is anonymous or it contains general and vague allegations;

(b) the matter is sub-judice in any court of law, tribunal or a judicial or quasi-judicial authority;

(c) the matter is beyond the purview of the Act; and

(d) the applicant has no locus standi to file the application.

CHAPTER-III

APPEALS

8. Appeal against the order or decision of the Grievance Redressal and Dispute Resolution Committee. (1) An appeal against an order or decision of a Grievance Redressal and Dispute Resolution Committee may be preferred by an aggrieved person to the local authority concerned, within thirty days from the date of receipt of such order or decision appealed against:

Provided that the local authority may condone the delay if it is satisfied that the applicant was prevented by sufficient cause from preferring the appeal within the prescribed time.

(2) The appeal shall be in Form-'**B'** and shall be signed by the appellant and presented by him in person or through his authorised representative to the concerned local authority. The memorandum of appeal shall be accompanied by original order or certified copy of the order against which appeal is preferred.

(3) The appeal shall be submitted in triplicate and accompanied by a fee of Rs.500/- (Rupees five hundred only).

(4) No such appeal shall be entertained unless a copy thereof has been served by the appellant upon the respondents prior to filing of such appeal and proof of such service shall be filed along with the appeal.

(5) No appeal shall be entertained where the order has been passed by the Grievance Redressal and Dispute Resolution Committee in terms of the settlement arrived between the parties.

9. Appeal against the decision of Town Vending Committee- (1) An appeal under section 11 of the act against any decision of a Town vending Committee with respect to issue of Certificate of Vending or cancellation or suspension of Certificate of Vending shall be preferred before the concerned local authority in Form '**C**' within thirty days from the date of receipt of the order or decision appealed against:

Provided that the local authority may condone the delay if it is satisfied that the appellant was prevented by sufficient cause from preferring the appeal within the prescribed time.

(2) The appeal shall be in Form **'C**' and shall be signed by the appellant and presented by him in person or through his authorised representative. The memorandum of appeal shall be accompanied by the original or certified copy of the order or decision against which the appeal is preferred.

(3) The appeal shall be submitted in triplicate and accompanied by a fee of Rs.200/- (Rupees two hundred only).

(4) No appeal shall be entertained unless a copy thereof has been served by the appellant upon the Town Vending Committee which had made the order appealed against, prior to filing of such appeal and proof of such service shall be filed along with the appeal.

Indian Code

10. Procedure for disposal of appeals by the Local Authority:- (1) The officer or the person authorised in this behalf by the concerned local authority shall make an entry of the appeal filed under rules 8 or 9 in separate registers to be maintained for the purpose by the concerned local authority, specifying the date on which it was submitted.

(2) Every appeal shall be examined by an Appeal Committee constituted in each local authority, which shall consist of-

(a) in respect of Corporation of Chennai:-

(i) Chairman	—	Chairman of the zone concerned.
(ii) Member	—	One Councillor nominated by the Mayor.
(iii) Member Secretary	—	Zonal Assistant Commissioner

(b) in respect of other corporations/municipalities/town panchayats,-

(i) Chairman	—	Mayor/Chairperson
(ii) Member	—	One Councillor nominated by the Mayor / Chairperson
(iii) Member Secretary	—	The Executive authority

(3) The appeal shall be put up before the Appeal Committee by the concerned local authority immediately on its receipt and Appeal Committee shall fix a date for hearing of the appeal and shall cause a notice of the hearing to be served upon the parties.

(4) The Appeal Committee shall on the basis of submissions made before it by the parties and the records of the case and on the basis of field enquiry, if any, ordered to be conducted by it, pass such order, as it thinks fit, confirming, modifying or annulling the order appealed against within one hundred and eighty days from the date of receipt of the appeal by the local authority.

CHAPTER-IV

TOWN VENDING COMMITTEE

11. Constitution of the Town Vending Committee.- (1) ln each local authority, one Town Vending Committee shall be constituted by the Government with the Municipal Commissioner or the Chief Executive Officer as Chairperson of the Committee:

Provided that the Government may, if it considers necessary, on the request of the concerned Local Authority may provide for constitution of more than one Town Vending Committees for each local authority after specifying their jurisdiction.

(2) Each Town Vending Committee shall consist of fifteen members, inclusive of the Chairperson and its composition shall be as follows:-

i)	A Medical Officer of the local authority	1
ii)	Police officers including Police incharge of Traffic	2
iii)	An Officer from the local authority concerned	1
iv)	Representatives of street vendors	6
v)	Representatives of Traders Associations	1
vi)	Representatives of Non-Governmental and Community based organisations	2
vii)	Representatives of Resident welfare association	1

(3) The members of the Town Vending Committee, except the members elected from the street vendors shall be nominated by the Commissioner of Corporation of Chennai in respect of Corporation of Chennai, the respective Regional Directors of Municipal Administration in respect of other Corporations and municipalities and the respective Assistant Directors in respect of Town Panchayats.

12. Election of Street Vendors as the member of Town vending committee:- (1) The local authority shall by a notification express its intention to conduct election of the members of a Town Vending Committee representing the street vendors of the area under the jurisdiction of that local authority.

(2) The concerned local authority shall appoint a returning officer for conducting the election of members of the Town Vending Committee representing the street vendors of the area under its jurisdiction.

13. Manner of election of the member of Town Vending Committee from amongst the street vendors:-(1) The returning officer appointed under sub-rule 2 of rule 12 shall, conduct the elections of the members of the Town Vending Committee representing the street vendors.

(2) The local authority concerned shall supervise, direct and control the conduct of elections of the members of a Town Vending Committee representing the street vendors in the area of its jurisdiction.

(3) As soon as the notification expressing the intention of the local authority to conduct elections for members of a Town Vending Committee representing the street vendors has been issued under sub-rule (1) of rule 12 and a returning officer has been appointed for conducting the elections under sub-rule (2) of that rule, the local authority, shall, by a resolution, determine the date, time and place for conduct of elections.

(4) (A) The notice of the resolution of the local authority shall be circulated among the street vendors engaged in the vocation of street vending in the area of jurisdiction of the Town Vending Committee, by any of the following modes, namely:-

(a) by public notice to be published in two prominent daily newspapers in Tamil, English or such other language as the local authority thinks fit;

(b) by local delivery;

(c) by post under certificate of posting or

(d) by speed post or courier services, as well as on the notice board of the returning officer.

(B) The notice shall contain information regarding-

(i) the number of members to be elected, including seats reserved for representatives of Scheduled Castes, Other Backward Classes, women, persons with disabilities, minorities or any other specified categories;

(ii) the date on which, the place at which and the hours between which nomination papers shall be filed and such date being not less than seven clear days before the date fixed for election or if that day happens to be public holiday, the next succeeding day which is not a public holiday;

Explanation.- The term “public holiday” means any day which is a public holiday under section 25 of the Negotiable Instruments Act, 1881 [Central Act XXVI of 1881] or any day which has been notified by the Government to be a public holiday for offices under the Government;

(iii) the date and the hour for scrutiny of the nomination papers; and

(iv) the date, place and hours of polling.

(5) The local authority shall prepare a list of street vendors engaged in the vocation of street vending in the area of jurisdiction of the Town Vending Committee as it stood on thirty days before the date fixed for inviting the nominations, and publish copies of the said list by affixing them upon the notice board at the office of the Town Vending Committee, not less than ten days prior to the date fixed for inviting nominations. The list shall specify the registration number/ certificate of vending and the name of the street vendor, the name of the father or husband, as the case may be, and the address of the street vendor. It shall be the duty of the Town Vending Committee or the local authority, as the case may be, to bring up-to-date register of street vendors and such other register as the returning officer may require and hand over such records or registers to the returning officer thirty days prior to the date fixed for the purpose of election. A copy of the list shall be supplied by the Town Vending Committee or the local authority, or returning officer, as the case may be, to any street vendor on payment of such fee as specified by the local authority.

(6) The nominations of the candidates for election shall be made in Form-D which shall be supplied by the returning officer to any street vendor, free of cost.

(7) A Street Vendor shall be disqualified from contesting the election to a Town Vending Committee, if he is:-

(i) convicted of an offence involving moral turpitude; or

(ii) physically or mentally incapable of discharging his duties as a member of a Town Vending Committee.

(8) The candidate shall make a security deposit of Rs.2000/-(Rupees two thousand only) in cash or Demand draft or pay order along with the nomination papers. If a candidate fails to get less than one-sixth of the votes polled, the security deposit shall be forfeited to the local authority.

(9) Every nomination paper shall be presented in person by the candidate himself or by his proposer or seconder to the returning officer. The returning officer shall enter on the nomination paper, its serial number and certify the date and hour at which the nomination is received by him and shall immediately give a written acknowledgement for the receipt of the nomination paper which shall bear the seal of the Town Vending Committee/ returning officer. Any nomination paper which is not received on or before the date and time fixed for its receipt shall be rejected.

(10) (a) On the day following the date fixed for the receipt of nomination papers, the returning officer shall take up the scrutiny of the nomination papers.

(b) The returning officer shall examine the nomination papers and decide objections, which may be made by any person in respect of any nomination and may, either on such objection, or on his own motion and after such summary inquiry, if any, as the returning officer thinks necessary, reject any nomination:

Provided that the nomination of a candidate shall not be rejected merely on the ground of an incorrect description of his name or the name of his proposer or seconder, or any other particulars relating to the candidate or his proposer or seconder, as entered in the list of street vendors referred to in sub-rule (5), if the identity of the candidate, the proposer or seconder, as the case may be, is established beyond reasonable doubt.

(c) The returning officer shall give all reasonable facilities to the contesting candidates or the proposer or seconder, as the case may be, to examine all the nomination papers and to satisfy themselves that the inclusion of the name of the contesting candidate is valid.

(d) The returning officer shall endorse on each nomination paper his decision, accepting or rejecting the same, as the case may be. If the nomination paper is rejected, he shall record in writing, a brief statement of his reasons for such rejection.

(e) The returning officer shall not allow any adjournment of the proceedings except when such proceedings are interrupted or obstructed by riots or affray or by causes beyond his control.

(11) The list of valid nominations as decided by the returning officer with names of the candidates arranged in English alphabetical order with their addresses as given in the nomination papers shall be displayed or published on the same day on which the scrutiny of the nomination papers is completed.

(12) Any candidate may withdraw his candidature by notice in writing signed by him and submitted in person to the Returning officer of the Town Vending Committee at any time after the presentation of his nomination paper, but before 5. 00 pm on the day following the day on which the valid nominations are published. A notice of withdrawal of candidates once given shall be irrevocable.

(13) If the number of candidates, whose nomination papers have been declared valid, does not exceed the number of members to be elected, the returning officer shall announce the names of all such candidates and declare them to have been duly elected to the Town Vending Committee after the closing hour of the day of withdrawal of candidatures fixed in sub rule (12). If the number of candidates whose nominations are valid exceeds the number of members to be elected, the returning officer shall arrange for conducting a poll on the date fixed for the purpose. The returning officer may appoint one or more polling officers as may be necessary for conducting the poll. The ballot paper to be used in the pole shall be in Form-E.

(14) The local authority shall provide the returning officer with ballot boxes, ballot papers, copy of list of street vendors/voters and such other articles as may be necessary for the conduct of elections. The ballot box shall be so constructed that ballot papers can be inserted therein but cannot be taken out therefrom without the boxes being unlocked. A candidate contesting the election may, by a letter to the returning officer, appoint an agent to represent him, to identify the voters during polling and to watch the recording of votes. Such letter shall be in Form-F and shall contain the consent in writing of the agent concerned.

(15) Canvassing for votes by any person at the place where elections are to be conducted shall be prohibited.

(16) Immediately before the commencement of the poll, the returning officer shall show the empty ballot box to such persons as may be present at the time and shall then lock it up and fix his seal. The candidate or his agent may also affix his own seal, if he so desires.

(17) Every street vendor/voter who desires to exercise his right to vote shall be supplied with a ballot paper in Form-E containing the names of contesting candidates arranged in the English Alphabetical order, which shall be either printed, type written or cyclostyled, according to convenience. The ballot paper shall also bear the seal of the Town Vending Committee and the initials of the returning officer. The ballot paper shall contain a column for the voter to inscribe a mark [x] against the names of persons to whom he wants to vote.

(18) Each polling station and where there is more than one polling booth at a station, each such booth shall contain a separate compartment in which the street vendors/voters can record their votes in secrecy.

(19) No ballot paper shall be issued to a street vendor/voter unless the polling officer is satisfied that the street vendor/voter concerned is the same person as noted in the list of street vendors. On receipt of such ballot paper the street vendor/voter shall proceed to the polling compartment set apart for the purpose and indicate the person or persons in whose favour he exercises his vote by inscribing a mark [x] against the names of the candidate or candidates, as the case may be, and put the ballot paper in the ballot box kept for the purpose with utmost secrecy. If owing to blindness or other physical infirmity or illiteracy, the street vendor/voter is unable to inscribe the mark on the ballot paper, the polling officer and where no such polling officer is appointed, the returning officer shall ascertain from him the candidate or candidates in whose favour he desired to vote and inscribe the mark [x] on his behalf on the ballot paper and put the ballot paper in the ballot box.

(20) If at any stage of the polling, the proceedings are interrupted or obstructed by any riot or affray or if it is not possible to take or continue the poll for any sufficient cause, the returning officer shall have the power to stop the poling, recording his reasons for such action in the minute book of the Town Vending Committee.

(21) No street vendor/ voter shall be admitted after the hours fixed for the poll. But, where a voter entered the premises of the polling station before the close of the polling hour, he shall be issued the ballot paper and allowed to vote.

(22) The counting of votes shall take place immediateiy after closing of the poll. If this is not possible, the ballot box shall be sealed with the seal of the returning officer and the contesting candidates or their agents, if they so desire, and shall be deposited with the local authority for safe custody. The returning officer shall then announce the next day as the day of counting. The votes shall be counted by or under the supervision of the returning officer. Each candidate and his authorised agent shall have a right to be present at the time of counting. But absence of any candidate or his agent at the time of counting shall not vitiate counting and announcement of results by the returning officer. The number of votes secured by each candidate and the result of the elections shall be announced by the returning officer as soon as the counting is over.

(23) The result of the elections shall also be recorded in the minute book of the Town Vending Committee and attested by the returning officer and shall also be notified immediately on the notice board of the Town Vending Committee.

(24) In case of equality of votes, the returning officer shall declare the election result by tossing coin.

(25) The ballot paper shall be rejected as invalid, during counting, by the returning officer, if

(i) it bears any mark by which the street vendor's vote can be identified;

(ii) it does not bear the seal of the Town Vending Committee or the initials of the returning officer;

(iii) the mark indicating the vote thereon is placed in such a manner as to make it doubtful to which candidate the vote has been cast;

(iv) is so damaged or mutilated that its identity as a genuine ballot paper cannot be established.

(26) After the result of election has been announced, the result of the election and a report thereon shall be communicated to the local authority as well as to the Government by the returning officer within three days after the declaration of result.

(27) After the declaration of the result of the election, the returning officer shall handover the ballot paper and records relating to the elections of the members of the Town Vending Committee to the local authority in a sealed cover. They shall be preserved safely by the local authority for a period of six months from the date of elections or till such time a dispute regarding elections, if any, filed is disposed of, whichever is later and shall thereafter be destroyed by the local authority. A copy of the handing over and taking over of ballot papers and records relating to elections shall be sent to the Government as well as the local authority by the returning officer along with his report of elections.

14. Term of Town vending committee.– After completion of the above election, the local authority shall notify the constituition of the Town Vending Committee along with the names of all the members, in a prominent place in its office.

(2) The term of a Town Vending Committee constituted under section 22 of the Act, unless dissolved earlier under rule 16, shall be five years from the date of its constitution.

15. Removal of a member of Town Vending Committee.- If, in the opinion of the authority referred to in sub-rule (3) of rule 11, any member of a Town Vending Committee persistently makes defaults in the performance of his duties imposed on him by or under the Act and these rules or exceeds or abuses his powers, then the said Authority may, by order, remove such member from the committee:

Provided that such member shall be given a reasonable opportunity of hearing before his removal.

16. Dissolution of Town Vending Committee.- If, in the opinion of the authority referred to in sub-rule(3) of rule 11, a Town Vending Committee persistently makes defaults in the performance of duties imposed on it by or under the Act and these rules or exceeds or abuses its powers, then the said authority may, by order, dissolve such Town Vending Committee and shall constitute a fresh Town Vending Committee.

17. Allowances of the members of Town Vending Committee.-

The allowances payable to the members of a Town Vending Committee, who do not hold any office of profit, shall be Rs.1000/- (Rupees one thousand only) for attending a meeting of the Town Vending Committee. He shall be paid from the general fund of the local body concerned.

18. Meetings of Town Vending Committee:- (1) The meetings of the Town Vending Committee shall be held at least once in three months and at other shorter intervals as may be necessary to transact its business:

Provided that the first meeting of a Town Vending Committee shall be convened by the Chairperson within 45 days from the date of its constitution.

(2) The business of the Town Vending Committee shall be conducted as per the rules applicable for the conduct of business of the Council of the local authority concerned.

(3) The meetings of the Town Vending Committee shall be held at the Headquarters of the local authority concerned or at such other place within the jurisdiction of the local authority, as may be decided by the Chairperson, from time to time.

19. Procedure for transaction of business of Town Vending Committee.-(1) The Town Vending Committee may follow such procedure for the transaction of its business as may be decided by the Chairperson in consultation with the members.

(2) Subject to the provisions of the Act and these rules, the resolutions of a Town Vending Committee shall be passed by simple majority of the members present and voting in the meeting.

20. Functions to be discharged by Town Vending Committee.- Without prejudice to any other provisions of the Act, a Town Vending Committee shall perform the following functions, namely:-

(a) to conduct surveys within the area of its jurisdiction to identify street vendors in the area and arrange for their accommodation in accordance with the norms, plan and the holding capacity within the area of its jurisdiction;

(b) to issue Certificate of Vending to an eligible street vendor after obtaining an undertaking from him to comply with the terms and conditions subject to which the Certificate of Vending is issued;

(c) to cancel or suspend Certificate of Vending of street vendors who commit breach of any of the conditions thereof or any other terms and conditions specified for regulating street vending under the Act or these rules or the Scheme made under the Act or where the Town Vending Committee is satisfied that such Certificate of Vending has been secured by the street vendor through misrepresentation or fraud;

(d) to recommend the local authority to declare an area in its jurisdiction to be a non-vending area;

(e) to identify sites and spaces for vending and hawking;

(f) to regulate timings for vending to ensure non-congestion of public spaces;

(g) to ensure enforcement of corrective mechanism against defiance by street vendors;

(h) to follow up cases of disputes pending before the Grievance Redressal and Dispute Resolution Committees and the local authority;

(i) to furnish recommendations to the local authority in relation to the preparation of plans to promote the vocation of street vendors;

(j) to hold its meetings and take appropriate decisions to ensure efficient discharge of its functions;

(k) to associate technical and professional persons with itself on temporary basis for obtaining assistance or advice in carrying out any of the provisions of the Act;

(l) to publish the street vendor's charter specifying therein the time within which the Certificate of Vending shall be issued to the street vendors and time within which such Certificate of Vending shall be renewed and other activities to be performed within the time limit specified therein;

(m) to maintain up to date records of registered street vendors and the street vendors to whom Certificates of Vending have been issued in Form-G.

(n) to carry out social audit of its activities under the Act or these rules or the scheme made thereunder;

(o) to furnish from time to time to the Government and the local authority, such returns as may be prescribed under the Act and these rules;

(p) to recommend the Government for undertaking promotional measures to make available credit, insurance and other welfare schemes of social security for the street vendors;

(q) to assist the Government to raise awareness among the public about the role of the street vendors in the economy; and

(r) to perform such other functions for effective implementation of the Act and these rules, as may be delegated to the Town Vending Committee by the local authority and the Government.

21. Powers of Town Vending Committee for temporary association of expert person. - (1) Subject to the provisions of the Act, a Town Vending Committee may associate any suitable person of repute having adequate knowledge and experience in the field, as expert to obtain technical or professional advice on matters relating to the street vendors.

(2) The person to be associated as expert under sub-rule (1) shall be selected in a fair and transparent manner and by following the procedure for engagement of consultants and experts as technical or professional experts in Government Departments.

(3) The persons associated as expert under sub-rule (1) shall be paid allowances as determined by the local authority.

22. Employees of Town Vending Committee:- The local authority concerned shall with the prior approval of the Government, when so requested by a Town Vending Committee, make available to that Committee such employees as the local authority considers necessary for discharge of the functions conferred or imposed on the Town Vending Committee under the Act or these Rules.

23. Manner of maintenance of records of street vendors by Town Vending Committee.- Every Town Vending Committee shall maintain up to date records as prescribed in the Scheme framed under sub-section (1) of section 38 of the Act, in electronic form or manually or in both forms as may be decided by the local authority.

24. Space for functioning of the Town Vending Committee:-(1) The local authority concerned shall provide sufficient office space for the functioning of the Town Vending Committee and shall also depute its employees to carry out the ministerial and clerical functions of the Town Vending Committee.

(2) The number of employees deputed for the office of the Town Vending Committee shall be a minimum of two in number not below the rank of Record Clerk and shall be increased as per the requirement of the workload faced by the Town Vending Committee in the opinion of the Chairperson.

25. Filing of Returns:- Every Town Vending Committee shall periodically submit a return in Form-H to the authority and the local authority concerned on or before the expiry of sixty days referred to in sub-rule (3) of rule 11 from the date fixed as the last date for the receipt of application for issue of Certificate of Vending, by the Town Vending Committee.

26. Publication of the Scheme:- Every local authority shall cause to publish a summary of the Scheme notified by the appropriate Government under sub-section (1) of section 38 of the Act in atleast two local vernacular news papers, within thirty days of notification of the Scheme.

IndiaCode

APPENDIX

FORM'A'

[see rule 6]

APPLICATION TO THE GRIEVANCE REDRESSAL AND DISPUTE RESOLUTION COMMITTEE FOR THE REDRESSAL OF GRIEVANCE OR RESOLUTION OF DISPUTE OF STREET VENDORS

To

_____

_____

_____

1	Name and address of the applicant	:		
2.	Registration number/ case number/ ID number	:		
3.	Place of vending -(give full details of location, zone ward, etc.)	:		
4.	Nature of vending (Tick the appropriate) -	:	(a)	☐
	(a) stationary			
	(b) mobile		(b)	☐
	(c) any other category (if other, please specify the category)		(c)	☐
5.	Date of issue of Certificate of Vending (attach a copy of Certificate of Vending, if issued)	:		
6.	Nature and details of grievance or dispute (give full details and attach more pages, if required)	:		

IndiaCode

Signature of Applicant

DECLARATION

I, ... the applicant, do hereby solemnly declare that what is stated above is true to the best of my information and belief.

PLACE:
Date: Signature of Applicant

(Note:- Please attach all the relevant documents to the application.)

FORM 'B'

[see rule 8(2))

APPEAL TO THE LOCAL AUTHORITY AGAINST THE DECISION OF THE GRIEVANCE REDRESSAL AND DISPUTE RESOLUTION COMMITTEE

To

_____

_____

_____

1	Name and address of the appellant	:		
2.	Registration number/ case number/ ID number	:		
3.	Place of vending -(give full details of location, zone ward, etc.)	:		
4.	Nature of vending (Tick the appropriate) -	:	(a)	
	(a) stationary			
	(b) mobile		(b)	
	(c) any other category (if other, please specify the category)		(c)	
5.	Decision of the Grievance Redressal and Dispute Resolution Committee (attach the copy of the decision of the Grievance Redressal and Dispute Resolution Committee)	:		
6.	The number and date of the decision	:		
7.	Grounds of appeal (give full details and attach more pages, if required)	:		

Signature of appellant

DECLARATION

I,..... , the appellant, do hereby solemnly declare that what is stated above is true to the best of my information and belief.

Place:

Date:

Signature of appellant

(Note:- Please attach all the relevant documents along with the appeal.)

IndiaCode

FORM'C'

[see rule 9]

APPEAL TO THE LOCAL AUTHORITY AGAINST THE DECISION OF THE TOWN VENDING COMMITTEE

To

_____

_____

_____-

1	Name and address of the appellant	:		
2.	Registration number/ case number/ ID number	:		
3.	Place of vending -(give full details of location, zone ward, etc.)	:		
4.	Nature of vending (Tick the appropriate) -	:	(a)	
	(a) stationary			
	(b) mobile		(b)	
	(c) any other category (if other, please specify the category)		(c)	
5.	Date of issue of Certificate of Vending (attach a copy of Certificate of Vending, if issued)	:		
6.	Nature of the order appealed against (Tick the appropriate) –	:	(a)	
	(a) issuance of Certificate of Vending;			
	(b) cancellation of Certificate of Vending;		(b)	
	(c) suspension of Certificate of Vending;		(c)	
	(d) others. (Specify)		(d)	
7.	Grounds of appeal (give full details and attach more pages, if required)	:		

Signature of appellant

DECLARATION

I, ...the appellant, do hereby solemnly declare that what is stated above is true to the best of my information and belief.

Place:

Date:

Signature of appellant

(Note :-Please attach all the relevant documents along with the appeal.)

IndiaCode

FORM D

[see rule 13(6))

NOMINATION FORM FOR ELECTION OF MEMBERS OF TOWN VENDING COMMITTEE

To

The Returning Officer,

.....

Town Vending Committee

.....

Sir,

I, ... , wife/son/daughter of ....., street vendor, vending in the area of jurisdiction of the Town Vending Committee, (Registration Certificate of Vending **No .....)** hereby propose the name of **Shri/Smt/Ms .....** wife/son/daughter of ..... and a street vendor of the said Town Vending Committee (Registration Certificate of Vending No .....) as a candidate for the post of Member of the said Committee for the election to be held on ..... .

Name and signature of the proposer .....

Registration/Certificate of Vending No .....

I, ... ,wife/son/daughter of ……..... .... Registration/Certificate of Vending No..... of ..... Town Vending Committee, hereby second the above proposal.

Name and signature of the proposer .....

Registration/Certificate of Vending No .....

DECLARATION BY THE CANDIDATE

I, ...,wife/son/daughter of ..... Registration/Certificate of Vending No ..... of.. ..... Town vending committee, hereby agree to my nomination for the election as Member of the ..... Town vending committee.

I further declare that-

(i) I am not an employee of the said Town Vending Committee.

(ii) I am eligible to vote in the above election.

(iii) I do not incur any disqualification for election as Member of the said Town Vending Committee under the provisions of the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act 7 of 2014) and the Tamil Nadu Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules, 2015 made thereunder.

Name and signature of the proposer .....

Registration/Certificate of Vending No .....

(FOR OFFICE USE ONLY)

Received the nomination form at .....a.m./ p.m. on ..... .Signature of the Returning Officer ..... .

Seal:

ACKNOWLEDGEMENT

Received the nomination form of ..... presented by Shri/Smt/Ms ..... candidate/proposer/ seconder for election at ..... a.m./p.m. on ..... .

Signature of the Returning Officer .....

Seal:

FORM- E

[see rule 13(13))

BALLOT PAPER FOR ELECTION OF MEMBER OF A TOWN VENDING COMMITTEE

Ballot paper of elections of Members of a Town Vending Committee representing street vendors, which is to be conducted under rule 13 of the Tamil Nadu Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules, 2015.

The ..... Street Vending Committee

.....

..... (Address)

(Counterfoil)

Ballot paper for the Post of .....

Date of Election .....

Sl. No .....Registration/Certificate of Vending

No .....Ballot Paper.

Please mark [x] against one of the candidates to whom the votes are to be casted.

Sl. No.	*Name of the Candidate*	*Registration/Certificate of vending No.*	*Mark for casting vote*

IndiaCode

FORM – F

LETTER OF NOMINATION OF AGENT

[see rule 13 (14))

I, ... , son / wife / daughter of ..... , street vendor vending in the area of jurisdiction of the Town Vending Committee, (Registration/Certificate of Vending No .....) contesting for election of Member of the said Committee, hereby nominate the following person as my election agent/counting agent in the election of Members of the said Town Vending Committee to be held on ..... (specify the date):-

Name and Signature of the Candidate

Registration/Certificate of Vending No ....

I,.....son /wife/ daughter of.....…….address……

am willing to be the election agent/account agent.

Name and Signature of the Agent

FORM-G

(see rule 20(m))

Record of Registered Street Vendors

(i)	Name of the Street Vendor	:
(ii)	Address of the Street Vendor	:
(iii)	Sl.No. of Certificate of Vending	:
(iv)	Sl.No. of Identity card	:
(v)	Vending place and time	:
(vi)	Nature of Business	:
(vii)	Category of street vending	:
(vii)	Any other particulars	:

IndiaCode

FORM-H

(see rule 25)

RETURN TO BE FILED BY THE TOWN VENDING COMMITTEE

The Town Vending Committee of.....Zone…… of …….Corporation/..... Municipality/……. Town Panchayat is hereby submitting the following return on the Vending Certificate issued to the Street vendors of the town.

1. Name of the Town / Zone of a Corporation
2. No. of Vending Zones identified
3. No. of applications received
4. No. of Vending Certificate issued
5. Nature of business
   (i)
   (ii)
   (iii)
   (iv)
   (v)
6. Total vending fees realised

The Chairperson,
Town Vending Committee,
Zone-of …….....
Corporation/.....
Municipality/……..
Town Panchayat.

PRINTED AND PUBLISHED BY THE DIRECTOR OF STATIONERY AND PRINTING, CHENNAI
ON BEHALF OF THE GOVERNMENT OF TAMIL NADU